

Purchase Indent No.: URSC/CE/IS-2024-000-698-01

SCOPE OF WORK AND OTHER GENERAL TERMS AND CONDITIONS.

1) SCOPE OF WORK

- a) The type of work involves milling and emerying of test blocks at the vendor's premises to create a fresh surface amenable for bonding of blocks and their re-usage. The work also involves the maintaining the groove depth by milling operation (for plate shear test blocks) and removal of burrs.
- b) The scope involves collection of tested blocks from Composite Structures Lab, Structures Group, U R Rao Satellite Centre (URSC), H A L Airport Road, Bengaluru **OR** URSC, ISITE Campus located at Marathalli, Bengaluru through URSC Stores and delivery of the same blocks to URSC stores after milling and emerying operations.
- c) The scope involves transportation of items during collecting and delivery. Vendor should quote for delivery to URSC stores. Quotes with ex-works will not be considered. Arranging suitable transportation vehicle is in the scope of the vendor (passenger transport vehicles like autorikshas are not allowed inside URSC campuses).

2) QUANTUM OF WORK AND VALIDITY OF RATES

- a) This is a repetitive type of work. Purchase order will be placed for a period of **TWO** (2) years from the date of collection of first batch of items through URSC stores and extendable by one more year based on the mutual consent by URSC and the vendor. Quoted price shall be fixed and valid for two (or three) years as the case may be. Price escalation during operation of the P O will not be allowed.
- b) The cost for each type of test blocks shall be mentioned separately in your quote. The quantity mentioned for each type of test blocks in the tender is approximate and the same may be reduced based on actual accumulation. Vendor shall not claim the work for full quantity as mentioned in P O.

3) PAYMENT TERMS

- a) Payment will be made on pro-rata basis (i.e. payment will be made only for the receipt and accepted quantity of items).
- b) Within the order value, quantity of each type of blocks may be varied depending on actual accumulation of test blocks.

4) BANK GUARANTEE FOR FREE ISSUE MATERIALS

The cost of test blocks for a batch quantity of 500 Nos is approx. INR. 40,000/-. Vendor is required to provide a material bank guarantee from any nationalized bank valid for **TWO** years (Plus One more year, as the case may be) from date of P O towards collected test blocks. This bank guarantee will be returned back to the vendor only after **TWO** years (Plus One more year, as the case may be) or the completion of all P O obligations, whichever is later.

5) OTHER TERMS AND CONDITIONS

- a) As and when test blocks accumulate to a total quantity of around 500 Nos, vendor will be informed to collect the materials for carrying out the necessary works. However, batch quantity may vary marginally.
- b) If the quality of work found to be not satisfactory, vendor would be suggested for improvements / corrections or the confirmed P O may be short closed. The final decision in this regard is rests with URSC. In case of short closure of our P O for whatsoever reasons, collected test blocks in full quantity have to be sent to URSC stores at vendor's own cost.
- c) Price quoted shall include transportation charges for both collecting the materials from URSC Stores and delivering the same to URSC Stores in batches. Total number of batches during P O period may be around 8 batches. Extra charges under transportation / whatsoever heads will not be paid by URSC.
- d) Total cumulative price bid value will be considered for arriving at the lowest bidder. Order will not be split for each type of services even though the vendor will be lowest for specific type of services.
- e) Tested blocks will be sent in batches and routed through Purchase & Stores Officer, URSC. Vendor should be able to deliver back the finished batch in full quantity within 15 days from the date of collection. Vendor shall bring Authorization letter from their organization duly signed by competent authority to collect the material.

6) VENDOR'S VISIT

Interested Vendors may visit URSC, H A L Airport Road, Bengaluru for better understanding the scope and nature of the work under this tender. They may send such requests to Purchase and Stores Officer, URSC. Vendors shall plan their visit well within the tender due date and No relaxation will be provided by URSC for extending the tender due date.