

**Government of India
Department of Space
ISRO Propulsion Complex
Mahendragiri**

ANNEXURE-2

SCOPE OF WORK OF SPORADIC WORK OUTSOURCING PACKAGE

1. The various Items of activities to be executed by the Vendor are given in the cover page (online template) of the Tender enquiry/ Work order.
2. In the assessment of the Purchaser, the typical quantity of human resources to be deployed for the specified activities is as follows:

S No	Category	Nature of work	Qualification	Quantity [Man*Month]
A.	Unskilled worker	Technical Helping	SSLC or Class VIII + 4 years experience	
B.		Office Attending		
C.		Catering Attending		
D.		Medical Attending		
E.		Sweeping/ Cleaning		
F.	Skilled worker	Technical work	ITI + Apprenticeship or	24
G.		Drafting	ITI + 1 year experience	
H.		Driving	SSLC + HVD license with badge + 5 years experience	
I.		Cooking	SSLC + 5 years experience in well- established Hotel or Canteen	
J.		Data Entry Operation	H.Sc (Vocational, Office secretary ship) + 1 year Apprenticeship ITI (COPA/ PASAA) + 1 year Apprenticeship	
K.		Watching & Warding without Arm	Ex-serviceman	
L.	Highly skilled worker	Senior Technical work	ITI + 5 years experience	48

S No	Category Nature of work	Qualification	Quantity [Man*Month]
M.	Office Assistance/ Personal Assistance	Graduate + 2 years experience in Office management/ Secretaryship	
N.	Medical Laboratory Technical work	Diploma in Medical Laboratory Technician	
O.	Radiography	Diploma in Radiography	
P.	Pharmaceutical work	Diploma in Pharmacy	
Q.	Canteen Supervision	Degree/ Diploma in Catering Technology	
R.	Technical Assistance	Diploma / Degree in Engineering	336
S.	Scientific Assistance	Graduate in Science	
T.	Library Assistance	Graduate in Library Science + 2 years experience in Library management	
U.	Nursing	Diploma in Nursing	
V.	Doctor service	M.B.B.S. with Medical Council of India/ State Medical Council registration	