

भारत सरकार/ Government of India
अंतरिक्ष विभाग/ Department of Space
इसरो नोदन कॉम्प्लेक्स/ ISRO Propulsion Complex
महेंद्रगिरि/ Mahendragiri

ANNEXURE 2

SCOPE OF WORK OF SPORADIC WORK OUTSOURCING PACKAGE

1. The various Items of activities to be executed by the Vendor are given in the cover page (online template) of the Tender enquiry/ Work order.
2. In the assessment of the Purchaser, the typical quantity of human resources to be deployed for the specified activities is as follows:

S No	Category	Nature of work	Qualification	Quantity [Man*Month]
A.	Unskilled worker	Technical Helping	SSLC or Class VIII + 4 years experience	
B.		Office Attending		
C.		Catering Attending		
D.		Medical Attending		
E.		Sweeping/ Cleaning		
F.	Skilled worker	Technical work	ITI + Apprenticeship or	1 x 24
G.		Drafting	ITI + 1 year experience	
H.		Driving	SSLC + HVD license with badge + 5 years experience	
I.		Cooking	SSLC + 5 years experience in well-established Hotel or Canteen	
J.		Data Entry Operation	HSc (Vocational, Office secretary ship) + 1 year Apprenticeship ITI (COPA/ PASAA) + 1 year Apprenticeship	6 x 24
K.		Watching & Warding without Arm	Ex-serviceman	
L.	Highly skilled worker	Senior Technical work	ITI + 5 years experience	11 x 24

S No	Category	Nature of work	Qualification	Quantity [Man*Month]
M.	Office Assistance/ Personal Assistance		Graduate + 2 years experience in Office management/ Secretaryship	
N.	Medical Laboratory Technical work		Diploma in Medical Laboratory Technician	
O.	Radiography		Diploma in Radiography	
P.	Pharmaceutical work		Diploma in Pharmacy	
Q.	Canteen Supervision		Degree/ Diploma in Catering Technology	
R.	Technical Assistance		Diploma / Degree in Engineering	3 x 24
S.	Scientific Assistance		Graduate in Science	
T.	Library Assistance		Graduate in Library Science + 2 years experience in Library management	
U.	Nursing		Diploma in Nursing	
V.	Doctor service		M.B.B.S. with Medical Council of India/ State Medical Council registration	