

**1. Instructions to Vendor for LHWC-HAL campus, LPSC work centre:**

**Instructions to be followed for Bid submission:**

- 1.1. OEM authorisation certificate, Catalog/datasheet of quoted items should be included alongwith the bid. Make and Model no. of each item are to be given in respective column in unpriced BOM Annexure – 2A. Technical data sheet/literature highlighting the compliance to specifications shall be submitted. Technical compliance sheet with just ‘Yes/Complied’ without supporting datasheet/document will not be valid.
- 1.2. Bidder shall provide the exact specification of the supplied item against each specification given in the compliance statement along with Yes/No. If exact specifications are not provided, same need to be explained in the compliance matrix Annexure-4, otherwise the offer will not be considered.
- 1.3. The complete solution should work in an integrated system.
- 1.4. Training on the facility operation should be given to LPSC officials, including hands on sessions
- 1.5. The system integration document with all installation details and the operation manual for the user need to be provided at the time of commissioning of the system.

**2. Bid Evaluation Criteria**

- 2.1. During evaluation, LPSC may request Bidder for any clarification on the bid, additional documents etc. Bidder shall submit all required documents/clarifications.
- 2.2. The complete scope of work is defined in the Tender document. Only those Vendors who undertake total responsibility for the complete scope of work including CSMC as defined in the Tender document shall be considered for evaluation.
- 2.3. Criteria for evaluation of the offers is based on compliance with respect to techno-commercial specification for the entire scope of work and the total cost i.e., cost of supplies including installation, commissioning, Warranty for 3 years period, Comprehensive SMC for a period of 2 years beyond warranty and L1 will be arrived at based on all of the above costs.
- 2.4. Vendor should submit offer for all the items. Part or partial offer will not be considered. In case Bid does not fully comply with the requirement of Tender document and the Vendor stipulates deviations to the clauses of the tender, which are unacceptable to the Department, the Bid will be rejected.
- 2.5. Performance of Vendor on similar nature of works executed shall be taken into consideration during technical evaluation before selecting the Vendor for opening his price bid.
- 2.6. The documentary proofs and technical data sheets are mandatory and will be considered for evaluation.
- 2.7. As part of technical evaluation, Vendor may be called for technical presentation / demonstration if required. During their presentation the technical capabilities of Vendor, understanding on LPSC requirements and execution plan will be evaluated.

- 2.8. The party shall be ready for a demonstration of the sample product at LPSC at the time of technical evaluation if requested. A confirmation for this demonstration has to be included in the technical offer.
- 2.9. Price Bids of vendors who are qualified for the Part I (Techno- Commercial) will only be opened for evaluation.
- 2.10. Offers which are found to be fulfilling all the eligibility and qualifying requirements of the tender document both technically and commercially will only be considered for price bid opening.
- 2.11. As the scope of work involves installation and configuration of audio/video equipments in LHWC - HAL, splitting of the Purchase Order to multiple parties is not allowed.
- 2.12. LPSC reserves the right to visit bidder's site for verification/validation. Bidder should arrange site visit where similar AV solutions installed and completed successfully for the verification / validation if necessary.
- 2.13. LPSC reserves the right to accept or decline any bid without assigning any reason. Such decisions shall bear no liability on LPSC whatsoever consequent upon such decision.
- 2.14. LPSC shall not be obliged to furnish any information / clarification to unsuccessful bidders regarding the non-acceptance of their bids.

**3. Delivery period:** 2 months for delivery. Four to six weeks for installation.

**4. Validity Of Offer:**

Bid shall remain valid for acceptance for a period of 6 (Six) months from the due date of submission of the Bid. The Bidder shall not be entitled during the said period to revoke or cancel his Bid or to vary the Bid except and to the extent required by LPSC in writing. Bid shall be revalidated for extended period as required by LPSC in writing. In such cases, unless otherwise specified, it is understood that validity is sought and provided without varying either the quoted price or any other terms and conditions of Bid finalized till that time.

**5. Pre-bid visit :** The interested parties can visit the proposed conference hall for getting an overall idea about the AV facility to be established. This is to enable the parties to understand the technical requirements and criticality involved. Bidders interested in prebid visit shall mail to LPSC(B) Purchase intimating their willingness to have pre bid visit along with authorization letter on enterprises letter head to the Purchase and Stores Officer, [purchase@lpscb.gov.in](mailto:purchase@lpscb.gov.in).

**MINIMUM QUALIFICATION CRITERIA**

The pre-Qualification criteria shall be filled by Bidder, duly signed and submitted along with technical bid with necessary documents of proof for review by LPSC.

Sl. No.	Criteria	Bidder Compliance (YES*/NO) along With Supporting Documents	Remarks (if Any specific information must be notified. Mandatory if answer is No)
1	The bidder shall Confirm compliance to GFR 144 (Xi) rule		
2	Vendor shall submit the MAF certificate for the supply and installation of displays, projectors & all the associated AV system covering the warranty period of 3 years and CSMC period of 2 years beyond warranty.		
3	The party shall quote in Indian rupees only.		
4	The bidder shall be Class 1 or Class II bidder with respect to make in India policy of Government of India.		
5	Datasheets of the offered product from the OEM must be provided and must be complied with technical specification.		
6	The bidder should provide a valid solvency certificate. Latest Solvency Certificate issued on or after 31st December, 2023 from a scheduled/ commercial bank.		
7	The OEM should have local service support for after sales & service. Any problems reported by LPSC should be attended to within 8 hours and resolved within 24 hours.		
8	The firm must provide a self-declaration that there is no complaint/vigilance inquiry pending against them in any Govt. /Department /PSU and they have not been black listed by any Govt. Department/PSU.		

Signature of Bidder with Seal

**VENDOR EVALUATION FORMAT**

LPSC Bengaluru seeks response to the following questionnaire for assimilating data which would be used for evaluating the capability of the vendor for executing the referred work. Hence, the vendor is requested to provide only genuine data and any discrepancy found at a later point of time may result in rejection of the vendor from purchase process. Furnishing of data cannot be construed as automatic qualification for participation in the tender. Questionnaire should be signed by a responsible and authorized person of the Company / Agency.

<b>Sl. No.</b>	<b>Description</b>	<b>Vendor Response</b>		
1	Name of the company			
2	Type of the Company (Proprietary/Pvt.Ltd/Public Ltd )			
3	Registration number & certificate			
4	Name & Address of the Office of the Chief Executive of the Company			
5	Contact person for this tender with name & address and contact number			
6	Locations of the Branches of Company (if any)			
7	From which year the Company is in operation			
8	Current Annual turn-over of the company			
9	IT returns for the last 3 years			
10	The Profit & Loss Account details for the last 3 years which is duly audited and Submitted as part of the Annual Report.			
	In Rs. Lakhs only	2021-22	2022-23	2023-2024
	Total assets (i)			
	Current assets (ii)			
	Total liabilities (iii)			
	Current liabilities (iv)			
	Net Worth (i-iii)			
	Working capital (ii-iv)			
	Turnover in lakhs			
	Profit/Loss in Rs. lakhs			
11	The major customers for whom similar works are provided (Enclose copies of the Purchase Orders including Government as well as private industry orders)			
12	Definitions: A Bidder or service provider, whose goods, services or works offered for procurement, has local content: a)Equal to or more than 50% : Class-I local Bidder. b) More than 20% but less than 50%: Class-II local Bidder. C) Less than or equal to 20%: Non-local Bidder. Mention the Category among Class-I local			

	Bidder, Class-II local Bidder and Non-local Bidder.	
13	Local content means the amount of value added in India (i.e. indigenous items/services added in the offered products/services/works) be the total value of the item offered (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties/IGST) as a proportion of the total value (excluding net domestic indirect taxes), in percent. Indicate extent of Minimum Local Content in offered product/service and location of such value additions. Indicate the extent of minimum local content (0%-100%).	
14	The Class-I & II local Bidder should provide a Self-Certification along with the offer in PDF format indicating that the item offered meets the minimum local content as called for in the tender as mentioned above and provide the % of local content along with details of the location(s) at which the local value addition is made. It is mandatory to indicate compliance to MLC (minimum local content) in technical bid itself. Confirm attachment of Self declaration along with the offer. If category mentioned is Class-I or II local Bidder, self-declaration for the same must be attached with the technical bid as additional document.	
15	CAMC charges is quoted separately	

**Details of experience in executing similar type of work which are completed**

Bidder shall provide their previous 3 years of similar supply credentials with ISRO and other reputed organisations in a detailed list, along with copies of purchase orders and completion certificate.

Sl. No.	Full postal address of the client with Contact Person with Phone number	Description of the work	Value of the work (Rs. in Lakhs)	Completion Time as per PO	Actual period of completion	Reasons for delay
1						
2						
3						

**Total Value of work =**

**Note:**

1. In order to consider as valid experience, all the experience has to be supported with the completion certificate and purchase order copies.
2. Details of present works being executed by the party with same specification along with proper Documents and contact person details to be provided by the party for verification and evaluation of the bids by LPSC.
3. Copy of purchase orders should be enclosed along with quotation, failing to do so, the offer shall be summarily rejected.

**CERTIFICATE OF UNDERTAKING FROM ORIGINAL EQUIPMENT MANUFACTURER/S**

(This certificate should be submitted along with the technical bid, signed & sealed by respective Original Equipment Manufacturer/s. The individual signing the OEM undertaking shall have the power of attorney to sign the undertaking and has to be signed with direct contact details)

We, M/s ..... the manufacturer of ..... (Item Name, Make, Model No.), here by authorize M/s ..... (Vendor Name) to participate in the tender ..... (Tender No.) for ..... (Tender Name).

We guarantee that the equipments supplied are manufactured by us and are brand new and these items have not been used anywhere else before. Also, we hereby authorize M/s ..... (name of Vendor) to provide support and service for the supplied equipments during warranty period and operation & maintenance contract period after warranty as per the terms and conditions specified in the tender document, ..... (Tender No.). In case M/s ..... (name of Vendor) is not able to perform their duties including service support for our supplied equipments during installation, warranty, operation and maintenance period, we are ready to extend our support to LPSC for our supplied equipments, either directly or through our mutually agreed authorized service partner, under the same terms and conditions of this tender document, without any additional expenditure to LPSC. We further guarantee the availability of spares for the above said period for the equipments supplied.

Authorized Signatory (OEM)

Name

Designation

Seal/Stamp of the OEM

Place:

Date:

**OEM BACK-TO-BACK SUPPORT GUARANTEE**

**Agreement with product vendors on Back to Back support**

This is to certify that we M/s....., the manufacturer of ..... (Item Name, Make, Model No.) has agreed to provide back to back support to M/s ..... (Vendor Name & Address) for implementation, operations and maintenance phases of the items supplied for the tender ..... (Tender No.) for ..... (Tender Name). The spares and upgrades will be available to LPSC for a minimum period of 5 years from the date of commissioning of the system in conformance to the tender terms and conditions.

We undertake, that adequate specialized expertise are available to ensure that the support services are responsive and we assume total responsibility for the fault free operation of the solution proposed and maintenance during the support period.

We undertake that during support period we will maintain an Uptime of 99.9 % on monthly basis for the entire/core solution proposed.

Yours faithfully,

Authorized Signatory

Name

Designation

Seal/Stamp of the Vendor

Place:

Date:



**UNCONDITIONAL ACCEPTANCE OF THE TERMS & CONDITIONS OF THE TENDER**

(To be submitted on the Vendor Company's Letter Head)

Ref:

Sir/Madam,

This is to confirm that we unconditionally accept all the terms and conditions as mentioned in the said tender including all addendum/amendment/ corrigendum floated for LPSC pertaining to this tender Ref.

Authorized Signatory

Name

Designation

Seal/Stamp of the Vendor

Place:

Date:

**ESCALATION MATRIX**

(To be kept in the Part I – Techno commercial Bid)

Ref:

The escalation matrix up to top level of company is tabulated below in hierarchy-

Sr. No.	Particulars	Level-1 Escalation	Level-2 Escalation	Level-3 Escalation
1		Name: Phone No: Cell No: Email :	Name: Phone No: Cell No: Email :	Name: Phone No: Cell No: Email :

Note- Kindly mention escalation matrix of all verticals (support, sales and delivery) of the company. There should be a single point of contact of senior level for verticals.

Yours faithfully,

Authorized Signatory

Name

Designation

Place:

Date:

**CERTIFICATION FOR LOCAL CONTENT**

Ref:

**Vendor Name:**

This is to certify that proposed <products and services as per scope of work> is having the local content of -----% as defined in the tender and amendment thereto.

This certificate is submitted in reference to the Government issued Public Procurement (Preference to Make in India) [PPP-MII] Order 2017 vide the Department for Promotion of Industry and Internal Trade (DPIIT) Order No.P-45021/2/2017-B.E.-II dated 15.06.2017 and subsequent revisions vide Order No. 45021/2/2017-PP(BE-II) dated 28.05.2018, 29.05.2019, 04.06.2020 and 16.09.2020

**Signature of Statutory Auditor/Cost Auditor**

Registration Number:

Seal

**Countersigned by the Vendor: Vendor-**

Authorized Signatory

Name

Designation

Seal/Stamp of the Vendor

Place:

Date:

**SELF-DECLARATION OF NON-BLACKLISTING**

(This letter should be on the letterhead of Vendor duly signed by an authorized signatory).

Ref:

We \_\_\_\_\_ (Company Name) hereby confirm that our company (Firm/ Company/LLP) or its group company / subsidiary company / holding company /affiliate /associate company / partner was never been black listed and/ or banned and /or barred and / or disqualified and or prohibited by Govt/Public sector organizations /or NCLT and/ or NCLAT and / or any court of law and / or quasi-judicial authority / and or any other statutory and/ or regulatory authority, in undertaking any work directly or indirectly which is required to perform as stated in this tender and/ or issuance of any certificate of audit directly or indirectly with respect to the work stated herein the tender.

Yours faithfully,

Authorized Signatory

Name

Designation

Seal/Stamp of the Vendor

Place:

Date:

**DECLARATION REGARDING END-OF-SUPPORT PRODUCTS**

(This letter should be on the letterhead of Vendor duly signed by an authorized signatory).

Ref:

We hereby confirm the following points.

1. All components supplied by us as part of this tender are compatible with the offered solution.
2. In any case, if the OEM declares products supplied by us as End-Of-Support during 5 years (warranty and CAMC period), then it will be our responsibility to replace it with a product having equivalent or better configuration at no extra cost to LPSC and integrate it with existing setup .

Authorized Signatory

Name

Designation

Seal/Stamp of the Vendor

Place:

Date:

**DECLARATION UNDER RULE 144(XI) IN GENERAL FINANCIAL RULES (GFR), 2017**

We, the Vendor / bidder are desirous of participating in the Tender/Enquiry process in response to your tender and in this connection we hereby declare, confirm and agree as under:

- A. We, the Vendor / Bidder have read and understood the contents of the Office Memorandum & the order (Public Procurement No. 1) both bearing no. F. No. 6/18/2019/PPD dated 23<sup>rd</sup> July 2020 issued by Department of Expenditure, Ministry of Finance, Government of India on insertion of Rule 144(xi) in the General Financial Rules (GFRs) 2017 and the amendments & clarifications thereof, regarding restrictions on availing / procurement of goods and services , of any bidder from a country which shares a land border with India.
- B. We, the vendor / Bidder understands that as per the Rule 144(xi) of General Financial Rule, 2017, any vendor / bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the vendor / bidder is registered with the competent authority ie., Department for Promotion of Industry and Internal Trade (DPIIT). Hence, Vendors or Agents of a Vendor (Indian or others) from a country sharing boarder with India shall submit copy of valid registration made with Department for Promotion of Industry and Internal Trade (DPIIT), Government of India mandatorily, without which any offer made by such a vendor / bidder will be treated as invalid.
- C. In terms of the above and after having gone through the said amendments including in particular the words defined therein (which shall have the same meaning for the purpose of this Declaration cum Undertaking), I/we the vendor / Bidder hereby declare and confirm that:
- (i) \* We, the Vendor / Bidder are not from such a country which shares a land border with India, in terms of the said amendments to GFR, 2017.

**OR**

- (ii) \* We, the Vendor / bidder are from such a country and has/have been registered with the competent authority i.e. the Registration Committee constituted by the Department of Promotion of Industry and Internal Trade, as stated under Annexure I to the said Office memorandum / Order and we submit proof of registration herewith.

**OR**

- (iii) We, the Bidder are from such a country which shares a land border with India, however our country has been extended lines of credit by Government of India or/and Government of India is engaged in development projects in our Country.  
**(\* Delete whichever is not applicable)**
- D. We, the Vendor / Bidder agree and undertake that if the Purchase order is awarded to us, we will not sub-contract or outsource the order, and / or any part thereof unless such subcontract / outsourcing is permitted by LPSC in writing, in which case the aforesaid OM and clarifications shall be equally applicable to such sub-contractor/vendor. Thus, subject to the aforesaid OM & clarifications thereof, we shall not sub-contract or outsource the order to a vendor from such countries, unless such vendor is registered with the Competent Authority and proof of same is obtained.
- E. We the vendor/ bidder, also certify that this vendor/bidder/products/any component of the products offered by us fulfils all requirements in this regard and is eligible to be considered.

We also agree and accept that if our declaration and confirmation is found to be false at any point of time including after awarding the Purchase Order, LPSC shall be within its right to forthwith terminate the Enquiry /Purchase Order without notice to us and initiate such action including legal action against us.

F. This declaration cum undertaking is executed by us through our Authorized signatory/ies after having read and understood the Office Memorandum and Order (Public Procurement No. 1) both bearing F. No. 6/18/2019/PPD of 23rd July 2020 of Ministry of Finance, Department of Expenditure, Public Procurement Division, Government of India and clarification issued in pursuance to the aforesaid OM from Government of India from time to time.

Authorized Signatory

Name

Designation

Seal/Stamp of the Vendor

Place:

Date

**Document compliance:**

Sl. no	Description	Tender Requirements	Declaration/proof submitted	Yes/No
1	<b>Vendor profile and declaration</b>	Vendor details should be provided as given in Annexure – 3B	Duly filled and signed	
2	<b>MAF compliance</b>	Certificate of undertaking from original equipment manufacturer is required for sl no 1, 4, 5, 6, 7, 8, 9, 10 & 14	Duly filled and signed	
3	<b>OEM Support and declarations</b>	1. OEM Back to back support guarantee for after sales support for entire contract period. Format in Annexure – 3E	Duly filled and signed	
		2. Unconditional Acceptance of The Terms & Conditions as per tender. Format in Annexure – 3F	Duly filled and signed	
		3. Escalation Matrix in Vendor side to address problem/ issues. Format in Annexure – 3G	Duly filled and signed	
		4. Certification For Local Content. Format in Annexure – 3H	Duly filled and signed	
		5. Self-Declaration Of Non-Blacklisting. Format in Annexure – 3I	Duly filled and signed	
		6. Declaration regarding end-of-support products Annexure – 3J	Duly filled and signed	
		7. Declaration under rule 144(xi) in general financial rules (gfr), 2017 Annexure – 3K	Duly filled and signed	
4	<b>Technical compliance</b>	Technical compliance for all the items to be given In annexure 4.	Technical data sheet/ literature highlighting the compliance to the specifications to be attached.	
5	<b>Unpriced Bill of Material</b>	All components other than cables, consumables and accessories should be quoted with make and model/ part number as given in Annexure- 2A.	Duly filled and signed	