

भारत सरकार/ Government of India  
अंतरिक्ष विभाग/ Department of Space  
इसरो नोदन कॉम्प्लेक्स/ ISRO Propulsion Complex  
महेंद्रगिरि/ Mahendragiri

**ANNEXURE 2**

**SCOPE OF WORK OF SPORADIC WORK OUTSOURCING PACKAGE**

1. The various Items of activities to be executed by the Vendor are given in the cover page (online template) of the Tender enquiry/ Work order.
2. In the assessment of the Purchaser, the typical quantity of human resources to be deployed for the specified activities is as follows:

S No	Category	Nature of work	Qualification	Quantity [Man*Month]
A.	Unskilled worker	Technical Helping	SSLC or Class VIII + 4 years experience	
B.		Office Attending		
C.		Catering Attending		
D.		Medical Attending		
E.		Sweeping/ Cleaning		
F.	Skilled worker	Technical work	ITI + Apprenticeship or ITI + 1 year experience	5*24
G.		Drafting		
H.		Driving	SSLC + HVD license with badge + 5 years experience	
I.		Cooking	SSLC + 5 years experience in well-established Hotel or Canteen	
J.		Data Entry Operation	HSc (Vocational, Office secretaryship) + 1 year Apprenticeship in any Central/ State Government Department/ Autonomous body/ Public sector enterprise/ undertaking or ITI (COPA/ PASAA) + 1 year Apprenticeship in any Central/ State Government Department/ Autonomous body/ Public sector enterprise/ undertaking	1*24

S No	Category	Nature of work	Qualification	Quantity [Man*Month]
K.		Watching & Warding without Arm	Ex-serviceman	
L.	Highly skilled worker	Senior Technical work	ITI + 5 years experience	1*24
M.	Office Assistance/ Personal Assistance		Graduate + 2 years experience in Office management/ Secretaryship	
N.	Medical Laboratory Technical work		Diploma in Medical Laboratory Technician	
O.	Radiography		Diploma in Radiography	
P.	Pharmaceutical work		Diploma in Pharmacy	
Q.	Canteen Supervision		Degree/ Diploma in Catering Technology	
R.	Technical Assistance		Diploma / Degree in Engineering	13*24
S.	Scientific Assistance		Graduate in Science	1*24
T.	Library Assistance		Graduate in Library Science + 2 years experience in Library management	
U.	Nursing		Diploma in Nursing	
V.	Doctor service		M.B.B.S. with Medical Council of India/ State Medical Council registration	