

REQUEST FOR PROPOSAL

FOR

SUPPLY OF MS & HSD

SDSC SHAR

SATHISH DHAWAN SPACE CENTRE SHAR

SRIHARIKOTA - 524124

INDEX

SL NO	INDEX	PAGE NUMBER
	PART-I	
01	SCOPE OF WORK	1
02	ELIGIBILITY CRITERIA	3
03	TERMS AND CONDITIONS	
	A) GENERAL	3
	B) TECHNICAL	4
	C) COMMERCIAL	5
04	COMPANY PROFILE	7
05	DECLARATION	8
	PART-II	
01	PRICE BID FORMAT	9 & 10
02	ANNEXURE III	11

1. INTRODUCTION:

Satish Dhawan Space Centre SHAR (SDSC SHAR) is a Centre under the Indian Space Research Organisation (ISRO), Department of Space (DOS), located at Sriharikota – 524 124, Tirupati District, Andhra Pradesh State. It is 100 Kms away from Chennai / Nellore / Tirupati.

We are looking for registered establishments who will be performing the Fuel Oil Supply activities for supply of High Speed Diesel (HSD) & Motor Spirit (MS) by establishing & maintaining of their own fuel filling station at SDSC SHAR as indicated further (Site will be provided by department). At present, the existing facilities available at SDSC SHAR viz., UG Tanks, Dispensing Units, Canopy, electrical fittings, electrical stabilizer etc., are established & maintained by M/s. IOCL. The details of number of existing UG Tanks and dispensing units are given in the table below.

2. SCOPE OF WORK:

2.1 SDSC SHAR is having six different service stations / storage points within the centre at different work spots to cater to the needs of user divisions. Hence, a running contract is needed from an OMC (Oil Marketing Companies), for supply of High Speed Diesel (Approx. 120 KL/Month) & Motor Spirit (Approx. 20 KL/Month) to SDSC SHAR by establishing, commissioning & maintaining fuel filling station in 7 locations as mentioned below, on their own (or) to submit by obtaining No Objection Certificate (NOC) from M/s. IOCL, to utilize their existing facilities, along with the quote. If NOC is not submitted, quote will be treated as OMC (bidder) is going to establish their own facility at their cost.

2.2 After the completion of the contract period, the party has to take back their property i.e., Under Ground Tanks, Fuel Dispensing Units, Canopy, Electronic Stabilizers etc., at their own cost, in case of establishment of the same by them newly. In case of submission of NOC by vendors from M/s IOCL for usage of the existing facilities, during the currency period of the contract, in case of need arises, the UG tank shall be replaced at free of cost.

2.3 The fuels shall be quoted and supplied from within the state of Andhra Pradesh only.

Sl no	Location	Distance from SDSC Entrance in Kms	No. OF UG Tanks	UG TANKS ESTABLISHED YEAR (approx.)	No of Dispensing units	Approximate Qty. per Month	
						HSD	MS
01	STATION - I	0	3 nos. of 20 KL capacity (2 HSD & 1 MS)	MS - 2016 HSD (I) - 2016 HSD (II) - 2003	3 Nos with 6 nozzles	55 KL	20 KL
02	STATION - II	10	2 nos. of 15 KL capacity (HSD)	HSD (I) - 1991 HSD (II) - 1991	Nil	65 KL	NIL
03	STATION - III	8	2 nos. of 10 & 20 KL capacity (HSD)	HSD (I) - 1993 HSD (II) - 1993	Nil		
04	STATION - IV	8	2 nos. of 15 KL capacity (HSD)	HSD (I) - 2005 HSD (II) - 2005	Nil		
05	STATION - V	3	1 no. of 20 KL capacity (HSD)	HSD - 2003	1 no with 1 nozzle		
06	STATION - VI	6	1 no. of 20 KL capacity (HSD)	HSD - 2003	1 no with 1 nozzle		
07	STATION - VII	10	1 no. of 20 KL capacity (HSD)	HSD - 2008	1 no with 1 nozzle		

From Station -II to Station - VII - Ground Tanks and dispensing units are located at different points inside the Sriharikota range. The fuel required (booked fuel tanker) need to be unloaded at different ground stations within the radius of 10 KMs from Station -I, based on need. The parties are also requested to deliver the fuel other than the above specified locations but within the radius of 10 KMs from Station-I. Hence, parties are requested to quote same rates for station II to station VII as a single point. Parties can inspect the site, facilities and condition of the UG tanks and Dispensing units before submitting their quotation.

2.3 VALIDITY OF THE CONTRACT:

Validity of the contract will be **3 years** and extendable on mutual agreement basis for **Two more years** if the services are found satisfactory with the same terms and conditions.

2.4 Specification of FUELS:

HSD – Shall be as per IS1460-2017 (VI Revision) or latest norms, meeting the norm of BS-VI and above and its Cetane number shall be of 51 and above.

MS – Shall be as per IS2796-2017 or latest revised norms, Meeting the norms of BS-VI and above and its Octane number shall be 91 and above.

2.5 In case Government of India upgrades the specification of fuel, based on environmental point of view, the same fuel shall be supplied.

3. ELIGIBILITY CRITERIA FOR QUALIFICATION

3.1 Techno-commercial bids.

The Service Provider to be eligible for technical qualification MUST satisfy the following conditions / qualification criteria. Any service provider not fulfilling any of these conditions / requirements would be classified as ‘technically disqualified’. Price bids of such bidders will not be opened.

A) The service provider should be an Oil Marketing Company (OMC) / (Oil Marketing companies i.e., IOCL, BPCL, HPCL, SHELL, JIO-bp, NAYARA ENERGY).

B) OMC should have network of supply of fuels through their Oil depots, which are located within A.P. For this purpose, OMC shall indicate from which Oil Depot with in A.P, fuels will be delivered to Sriharikota.

C) It is must to quote for both HSD & MS. Partial quotations will not be considered and are liable for rejection.

D) The turn over shall not be less than Rs.50.00 crores per annum

E) In addition to submission of above documents, the service provider should submit self-attested copy of the following documents in the Techno-commercial bids.

- a. Establishment Registration Certificate issued by Central / State Govt. for selling the products of HSD & MS if any.
- b. Tax Registration Certificate.
- c. Any other Registration (if applicable).

3.2 Criteria for finalising of Price bids:

Party will be selected based on the lowest amount of cost to organization per month as indicated in the “price bid format for arriving L1”.

4. TERMS AND CONDITIONS:

A. GENERAL:

- 1.A pre-bid meeting will be convened at Sriharikota / Chennai and service providers can participate in physical mode and through virtual mode. Those who are participating in pre-bid meeting alone are eligible to participate in the tender.
- 2.It is must to quote for both HSD & MS. Partial quotations will not be considered and are liable for rejection.

B. TECHNICAL:

1. Service provider should supply of High Speed Diesel (Approx. 120 KL/Month) & Motor Spirit (Approx 20 KL/Month) to SDSC SHAR as and when required on need basis in their owned/rented road tankers.
2. Service provider should establish fuel filling station on his own costs mentioned at scope of work with their cost within 90 days from the date of issue of order (Site will be provided by department) in case of not obtaining NOC from M/s IOCL.
3. Service provider shall provide necessary drawings for getting/ renewing of explosive license from PESO.
4. Service provider shall maintain the above fuel filling stations as per the Petroleum & Explosives Safety Organisation (PESO) norms. Annual maintenance charges will be paid as per the rates quoted in the price bid format. This should remain firm and fixed throughout the contract period.
5. Service provider shall Coordinate for getting/ renewing of weights & measures license from Metrology department of Andhra Pradesh State. Necessary charges will be paid by department on production of the receipt.
6. Service provider shall Attend to any repairs/ breakdown of dispensing units immediately *at free of cost*.
7. Service provider should supply the fuel as requested quantity with in 24 hours through their own/hired road tankers. The road tanker should have valid license to transport explosive items i.e., Petroleum products and also it should meet the necessarily statutory requirements of transportation of Petroleum products
8. Fuel should be supplied in mobile road tanker duly calibrated from Weight & Measurement department with un-tampered sealing system.
9. Quantity and quality of fuel supplied will be ensured & verified by supplier and SDSC SHAR nominated representative. If shortage of quantity of fuel is noticed, it will be filled from SDSC SHAR ground tank and accordingly, an amount will be deducted from the invoice amount. Payment will be released for the actual quantity received only. If the fuel quality i.e., density is not matching to the standard of fuel, then the entire quantity will be rejected.
10. Service provider should remove the sludge & water from the UG tanks whenever it presents on their cost.
11. During the contract period, if any fuel leak is found from the UG tank, the service provider has to arrest the leak or replace the Under-Ground tank at free of cost.
12. The successful bidder, shall invariably attend the repairs and maintenance of the Dispensing Pumps, Under Ground Tanks, Pipe Lines, Canopies etc., at their cost (inclusive of spares) from time to time as required. Preventive maintenance of facilities shall be taken up as per OMC schedule.
13. Department will extend the Power supply up to switch board. Service provider has to establish stabilizer and regulated power supply to Fuel dispensing Pumps.

14. All costs and liabilities arising out of any accident are solely the responsibility of the Service provider during new facility establishing and structural failures in the contract tenure. Department officials will not be a party to any dispute arising out of accidents.
15. The validity of the contract is for a period of 36 months and extendable on mutual agreement basis with the same terms and conditions for Two more years. However, dept. is having the right to cancel or terminate the contract at any time with out assigning any reason there of and notice and without any compensations.
16. DGM/ Head / Dy. Head, TOMD SDSC SHAR or their authorized representative only are authorised to contact the Service provider for booking the fuel as and when required.
17. Contractor may not assign, transfer or convey in whole or in part, this Contract without the prior written consent of SDSC SHAR. The Contractor may also not delegate any of its obligations or duties under this Contract without the prior written consent of SDSC SHAR. The contractor may not assign, pledge as collateral, grant a security interest in, create a lien against, or otherwise encumber, any payments that may or will be made to the Contractor under this contract.
18. Supplier has to submit the details of scope of work of AMC in the part I bid, for the entire tenure of the contract.
19. After awarding the contract, based on requisition from the buyer, the vendor shall establish Automated Tank Gauging System (ATG) for all the UG's available at Station-I for measuring fuel level, product volume and water level at Unit-I. The party has to indicate the quote for ATG in Annexure-III. However, the amount will not be considered for evaluation to arrive L1.
20. One Automatic tank gauging console which receives levels from all the probes installed in the UGTs.
21. One number of Fore Court Controller (FCC) for receiving the data from UGTs.

C. COMMERCIAL:

1. Service provider should indicate discount in Rupees per Kilo Litre on the FOR-destination Price (i.e., for SDSC SHAR, SRIHARIKOTA) in the price bid. Basic price difference with other OMC (PSU) as on date of quote (date fixed by SDSC SHAR) should be maintained throughout the contract period. The amount of discount offered should not be reduced throughout the contract period (should be a constant). Transportation charges should be constant.
2. OMC shall quote the fuel price as on date mentioned in Price Bid table column 7 of 10.
3. In case of change in supply location, landed cost should be maintained less than or equal to quoted price.
4. The price revision (Rs. Per KL) decided by PSU OMCs as per the rules of GOI from time to time, will be allowed.
5. Payment of fuel shall be made on the FOR destination price as on the date of delivery of fuel, adjusting the discount offered, as per the Purchase Order.

6. After the supply of fuel product, for each consignment Invoice should be submitted to TOMD as per the agreed rates and payment will be made within 15 days from the date of receipt of the bills at TOMD.
7. The Service provider should ensure & take all the precautions that the dispensing units will not break down while in use. If it happens, the contractor has to take necessary arrangements to rectify the trouble within 24 hours time. If the SERVICE provider fails to rectify, an amount of Rs 500/- per day shall be recovered till the contractor rectify the trouble.
8. If the Service provider fails to provide fuel at the specified time and date, an amount of Rs 10,000/- for each occasion will be deducted and if it recurs the same more than 3 times in a month, the contract will be terminated.
9. Service provider in case of awarding the contract, requires to submit security deposit of **3%** on the Order value with SDSC SHAR either in the form of negotiable instrument or recover from the first monthly bill.
This will be refund w/o interest after successful completion of the contract.
In case of breach of work contract the S.D will be forfeited.
9. The bidder has to mention the net unit price as mentioned in “price bid format for arriving L1” in the EGPS price bid form and the Annual Maintenance Charge in one of the “Remarks” column.

D. RISK PURCHASE CLAUSE:

1. If the successful bidder fails to supply HSD/MS to Unit-I/Unit-II based on our requirement, Department is entitled to procure the fuel product from other OMCs. The difference of cost if any, incurred by the SDSC SHAR on such procurement from other OMCs shall be paid by such successful bidder.

5.COMPANY PROFILE:

SL NO	DESCRIPTION OF ITEM	TO BE FILLED BY THE BIDDER
01	NAME OF THE FIRM (OMC)	
02	OFFICE ADDRESS (SERVICE PROVIDER SHOULD SPECIFY THE DOOR NUMBER CLEARLY)	
03	STATUS OF THE TENDERER IN THE FIRM	
04	VALID POWER OF ATTORNEY IN THE NAME OF PERSON WHO IS SIGNING AND OPERATING THE CONTRACT IF THE FIRM IS OPERATED OTHER THAN BY PROPRIETOR OR PARTNERS OF THE FIRM	
05	OFFICE PHONE NUMBER	LAND LINE: MOBILE: E mail:
06	ALTERNATE PHONE NUMBER	LAND LINE: Mobile: E Mail:
07	FIRM REGISTRATION NUMBER	
08	PAN DETAILS	
09	NUMBER OF ROAD TANKERS POSSESSED UNDER THEIR AGREEMENT	
10	TIME REQUIRED FOR ESTABLISHING FUEL FILLING STATIONS AT 7 LOCATIONS AS MENTIONED AT SCOPE OF THE WORK	(Maximum allowed is 90 days)

NOTE: THE DOCUMENTARY PROOF FOR SL NO 04,07,08 & 09 TO BE SUBMITTED ALONG WITH TENDER IN TECHNICAL BID (Part-I)

SIGNATURE OF THE TENDREER
(WITH OFFICE SEAL)

DECLARATION

(On Original Letter Head of the Bidder)

1. We have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
2. The information / documents furnished along with this tender are true and authentic to the best of my knowledge and belief. We are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.
3. We shall supply the fuels as per the requirement.
4. We accept that you are neither bound to accept the lowest tender nor bound to assign any reason for rejecting or returning of our Tender.
5. We hereby Undertake that our Company/Firm do not have any legal suit/criminal case either pending against us/proprietor or any of our Directors (in the case of Company) or being contemplated and have not been earlier convicted on the grounds of moral turpitude or for violation of laws in force.

Date:
Place:

Signature of the service provider
Full Name:
Seal:

6. PRICE BID:**PRICE BID FORMAT FOR ARRIVING L1:****I. FUEL COST (X): (Fuel price as on 22.05.2024 to be quoted)**

SL NO	Destination	Type of fuel	Approx. Qty. in Kilo Litres /Month (a)	Fuel Base Price Per KL Rs. (b)	Freight Charges Rs. (c)	Price FOR destination Per KL including all taxes as on 22.05.2024 Rs. Ps. (d)	Discount offered on price per KL (FOR destination) in Rs. (e)	Net landing price per KL in Rs. (f)	Total Cost in Rs. (g)
01	STATION-I, Sriharikota	HSD	55						
02	STATION-I, Sriharikota	MS	20						
03	STATION-II to VII, Inside of Sriharikota Range	HSD	65						
Total cost of fuel per month (X)									

NOTE: Indicate Fuel Cost & Transportation charges.

II. ANNUAL MAINTENANCE CHARGES (per year) (Y): (includes replacement of any spare at free of cost)

SL NO	ITEM NAME	UNIT	QTY.	RATE IN RS.	TOTAL AMOUNT IN RS.
01	Station – I				
	Dispensing Unit	Nos	3		
	U G Tank – 20 KL Capacity	Nos	3		
02	Station -II				
	Dispensing Unit	Nos.	3		
	U G Tank – 20 KL Capacity	Nos.	4		
	U G Tank – 15 KL Capacity	Nos.	4		
	U G Tank – 10 KL Capacity	Nos.	1		
	TOTAL (Y):				

III. Cost to Organisation per month: $X+(Y/12) = Rs.$

NOTE 1: This requirement is only for arriving L1. Supplier has to supply the fuels as per the actual requirement.

NOTE 2: The bidder has to mention the net unit price as above in the EGPS price bid form and the Annual Maintenance Charge in one of the “Remarks” columns.

- **Cost of installation of ATG system of approved make for station I – Rs.....**
(As per the details given in the table in Page#2)