

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
ISRO PROPULSION COMPLEX (IPRC)
MAHENDRAGIRI**

**Tender for NON - COMPREHENSIVE ANNUAL MAINTENANCE
CONTRACT FOR CRANES**

Bids to be submitted online

Tender No.: IPRC/PURGP2/IP202400111301 dated 01-10-2024

A. Tender Details

Tender No : **IPRC/PURGP2/IP202400111301**

Tender Date : **01-10-2024**

Tender Classification: **SERVICES**

Purchase Entity : **PURGP2**

Centre : **ISRO PROPULSION COMPLEX (IPRC)**

NON - COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR CRANES

1. Foreign vendors are not permitted to quote.
2. Detailed terms and conditions and scope of work enclosed as Annexure.
3. THIS IS A TWO PART BID. HENCE, IF PRICE DETAILS OF ANY NATURE ARE FOUND IN THE TECHNICAL ANNEXURES , THE OFFER WILL BE REJECTED SUMMARILY. PRICE DETAILS SHALL BE MENTIONED IN THE REQUESTED FIELD ONLY. Price break up shall be enclosed only in price related bid form, failing to which the offer will be liable for rejection.
4. MSE preference is applicable only against the claim of the vendor and production of documentary evidence by the vendor for the registration of particular item under MSE.
5. Last minute clarification on tenders will not be entertained.
6. This is an E Tender. Hence Postal/Fax/Email tenders will not be accepted.
7. Acceptance to Security Deposit & Down time compensation Clause shall be specified in your Offer.

A.1 Tender Schedule

Bid Submission Start Date : **01-10-2024 12:00**

Bid Clarification Due Date : **24-10-2024 14:00**

Bid Submission Due Date : **31-10-2024 14:00**

Bid Opening Date : 31-10-2024 14:30

Price Bid Opening Date : 01-11-2024 12:00

B. Tender Attachments

NA

Instructions To Vendors

1. General Instructions

1. Last minute clarification on tenders will not be entertained.
2. This is an E Tender. Hence Postal/Fax/Email tenders will not be accepted.
3. If a vendor is not able to submit bid against this tender due to any reason, such vendor is requested to post their REGRET message in the e-procurement portal with clear reasons or email to psogroup2@iprc.gov.in. Non submission of bids without regrets will be viewed seriously.
4. IPRC reserves the right to split the tendered quantity in part or whole on its sole discretion without assigning any reason.
5. IPRC has the right to cancel the tender without assigning any reason etc.
6. If any vendor submits forged / false documents along with the tender, offer of such vendors will be summarily rejected and such bidders will be blacklisted for all future tenders.
7. Option Clause:-The purchaser reserves the right to increase/decrease the ordered quantity by up to 25-30 percent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period)

2. Conditions for BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA

1. Any false declaration and non-compliance of the above would be a ground for immediate rejection of offer or termination of the contract and further legal action in accordance with the laws.
2. As per the Rule 144(xi) of General Financial Rule, 2017, any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the competent authority ie., Department for Promotion of Industry and Internal Trade (DPIIT).

3. Hence, Vendors or Agents of a Vendor (Indian or others) from a country sharing border with India shall submit copy of valid registration made with Department for Promotion of Industry and Internal Trade (DPIIT), Government of India along with the tender mandatorily, without which the offer will be treated as invalid.

4. Model Certificate for Tenders

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered

5. Validity of Registration: Registration should be valid at the time of submission of bids and should be valid at the time of placement of order.

3. STANDARD TERMS AND CONDITIONS AMC

1. ADDITIONS or DELETIONS: We reserve the right to add or delete any number of machine in the Contract during its currency

2. Arbitration in the event of any dispute or difference arising under these terms & conditions or any condition contained in the Purchase Order or in connection with this Contract. (except as to any matter the decision of which is specially provided for by these conditions), the same shall be referred to the sole arbitration of the Head of the Purchase Office or of some other person appointed by him, and the dispute further processed in terms of the Arbitration & Conciliation Act, 1996. There will be no objection that the arbitrator is a Government Servant that he had to deal with matter which the Contract relates to or that in the course of his duties as Government Servant has expressed

views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties of this Contract.

3. Corrections, if any, in the quotation must be attested. All amounts shall be indicated both in words as well as in figures. When there is difference between the amount quoted in words and figures, the amount quoted in words shall prevail.

4. Down Time Compensation : In case the break-downs are not attended within 24 hrs of intimation, down-time compensation at the rate 0.5 percentage of the annual maintenance charges, per day shall be recovered from you subject to a maximum of 10 percentage.

5. For Non-Comprehensive AMC, please furnish the list of spares probable to replace during maintenance with their cost

6. If the arbitrator is a person appointed by the Head of the Purchase Office In the event of his denying or neglecting or refusing to act, or resigning or being unable to act, for any reason, shall be lawful for the Head of the Purchase Office either to proceed with the reference himself or to appoint another person as arbitrator in place of the outgoing arbitrator subject, as aforesaid, to the Arbitration & Conciliation Act, 1996, and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply to the arbitration proceeding under the clause. The Arbitrator shall have the power to extend with the consent of the Purchaser and the Contractor the time for making and publishing the award. The venue of arbitration shall be the place as the Purchaser in his absolute discretion may determine. Work under the Contract shall, if reasonably possible, continue during Arbitration Proceedings.

7. If the arbitrator is the Head of the Purchase Office

(i) In the event of his being transferred or vacating his office by resignation or otherwise, it shall be lawful for his successor in office either to proceed with the reference himself for to appoint another person as arbitrator, or

(ii) In the event of his being unwilling or unable to act for any reason, it shall be lawful for the Head of the Purchase Office to appoint another person as arbitrator.

8. In the event of any damage to our property or personal injury to our/your personnel due to the negligence of your employees, the responsibility shall solely rest with you

9. No tools and Labourers will be supplied by IPRC

10. Payment: against your Service Bill/Invoice quarterly on pro-rata basis within 30 days after satisfactory completion of quarterly preventive maintenance service

11. Price quoted should be on the basis of FOR at site.

12. Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the tender form, relationship between the two systems of unit must be furnished.

13. Quotation should be valid for at least 60 days from the date of opening of the tender.

14. Sales Tax and/or other duties/levies, where legally leviable and intended to be claimed, should be

distinctly shown separately in the tender

15. The facilities meant for our Personnel that is Canteen, Transport, Medical etc. shall not be extended to your Personnel.

16. The Purchaser reserves the right to accept or reject any quotation fully or partly without assigning any reason therefore

17. We shall not be responsible for any loss or damage to your service personnel while performing the Contract at our premises due to natural calamities/ accidents/ explosion etc.

18. You shall employ only qualified and experienced Indian Nationals. You shall follow our security guidelines

C. Bid Templates

C.1 Technical Bid - NON - COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR CRANES

1. EOT Crane : - AMC FOR THE MAINTENANCE OF 103 NOS. OF CRANES, FOR A PERIOD OF TWO YEARS

[Details of Scope, Cranes, nature of schedules etc., as per attached documents with annexure].

Item specifications for EOT Crane

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	ORDER VALUE INCLUSIVE OF GST @18% ALL OTHER TERMS AND CONDITIONS AS PER DOCUMENT ANNEXURES AND DEPARTMENT NORMS.		-		

[Document : Price Bld Break- Up](#)

[Document : AMC - Specification](#)

Common Specifications (Applicable for all items)

SI No	Specification	Value	Compliance	Offered Specification	Remark
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1	SCOPE OF WORK: The period of contract shall be of Two years as per point 1.0 of tender document and entire indent specification along with annexure – A,B,1,2,C.1,C.2,D.	Specify	Yes / No / Explain		
2	List of cranes and terms offered for maintenance as per Annexure-2 of tender document.	Specify	Yes / No / Explain		
3	Conducting PPM, AM, Load test and Brake down maintenance etc., as per the section 1.1 to 1.22 of tender document.	Specify	Yes / No / Explain		
4	Acceptance of consumables supply as per section-1.8 of tender document.	Specify	Yes / No / Explain		
5	Acceptance of Pre-qualification criteria and terms as per section-2 of tender document.	Specify	Yes / No / Explain		
6	Work experience & competency and Man power & response time as per section-3, 6 of tender document.	Specify	Yes / No / Explain		

7	Acceptance of Technical specification as per annexure-4 of tender document.	Specify	Yes / No / Explain		
8	Acceptance of IPRC obligations & Arbitration and terms as per section-5 of tender document.		-		
9	Acceptance of Work force & Response Time as per section-6 of tender document.	Specify	Yes / No / Explain		
10	Acceptance of general conditions as per section-7 of tender document.	Specify	Yes / No / Explain		
11	Acceptance of entry passes and terms as per section-8 of tender document.	Specify	Yes / No / Explain		
12	Acceptance of Compliance of Safety Regulation and terms as per section-9 of tender document.	Specify	Yes / No / Explain		
13	Acceptance of Taxes And Duties and terms as per section-10 of tender document.	Specify	Yes / No / Explain		
14	Acceptance of Rejection of Tender & Other Conditions and terms as per section-11 of tender document.	Specify	Yes / No / Explain		

15	Acceptance of Security Deposit and terms as per section-12 of tender document.	Specify	Yes / No / Explain		
16	Acceptance of Down-Time Compensation and terms as per section-13 of tender document.	Specify	Yes / No / Explain		
17	Acceptance of Validity of Contract and terms as per section-14 of tender document.	Specify	Yes / No / Explain		
18	Acceptance of Payment Terms as per section-15 of tender document.	Specify	Yes / No / Explain		
19	Acceptance of Cancellation of Annual Maintenance Contract and terms as per section-16 of tender document.	Specify	Yes / No / Explain		
20	Acceptance of Replaced Components/ Spares & Quantity Variation and terms as per section-17 of tender document.	Specify	Yes / No / Explain		
21	Acceptance of Schedule of Work and terms as per section-18 of tender document.	Specify	Yes / No / Explain		
22	Acceptance of Sub-Contract and terms as per section-19 of tender document.	Specify	Yes / No / Explain		

23	Acceptance of Compliance of Workman's Compensation Insurance and terms as per section-20 of tender document.	Specify	Yes / No / Explain		
24	Acceptance of Fall Clause and terms as per section-21 of tender document.	Specify	Yes / No / Explain		
25	Acceptance of Information to Bidders and terms as per section-22 of tender document.	Specify	Yes / No / Explain		
26	Acceptance for Nature of Servicing And Maintenance and terms as per annexure - 1 of tender document.	Specify	Yes / No / Explain		
27	Acceptance for List of Cranes for AMC and terms as per annexure-2 of tender document.	Specify	Yes / No / Explain		
28	Acceptance for Spares of EOT crane and terms as per annexure-C.1 of tender document.	Specify	Yes / No / Explain		
29	Acceptance for Major works/ modifications/ rectification/ routine/ equipment etc and terms as per annexure-C.2 of tender document.	Specify	Yes / No / Explain		
30	Party has to quote for annexure – A, B, C.1, C.2 of tender document.	Specify	Yes / No / Explain		

31	Confirmation of submission of the experience in AMC of higher capacity cranes.	Specify	Yes / No / Explain		
32	Confirmation on Number of cranes maintained in a year and list of clients & work orders / P.O & completion certificates furnished along with techno-commercial part bid as per section-2 & 22 of tender document.	Specify	Yes / No / Explain		
33	Confirmation/compliance statement (Annexure-D has filled and submitted along with techno-commercial part bid as per section-22 of tender document.	Specify	Yes / No / Explain		

Supporting Documents required from Vendor

1. Details with proof (as per specification - SI.No.:2.e, f)
2. Details with proof (as per specification - SI.No.:2.b)
3. Details with proof (as per specification - SI.No.:2.c)
4. Experience Certificate (as per specification - SI.No.:2.k)
5. Previous orders - TDS certificate (as per specification - SI.No.:2.d - i,ii,iii)
6. Copy of GST, EPF, remittance details of last paid GST/EPF (as per specification - SI.No.:2.i)

7. Copy of Audited Balance Sheet, IT returns for last 2 years (as per specification - Sl.No.:2.j)

8. Copy of PAN (as per specification - Sl.No.:2.g)

9. Certificate for Quality Management. ie., ISO 9001:2015 (as per specification - Sl.No.:2.h)

10. Details with proof (as per specification - Sl.No.:2.a)

11. Filled compliance sheet (annexure - D)

12. Price Bid for Annexure - A (Price Bid Related)

13. Price Bid for Annexure - B (Price Bid Related)

14. Price Bid for Annexure - C.1 (Price Bid Related)

15. Price Bid for Annexure - C.2 (Price Bid Related)

16. Audited Profit and Loss Account and Balance sheet for the past three years

5 additional documents can be uploaded by the vendor

C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	As per Specification and Annexures.	Yes / No / Explain	
2	Vendor has to approve and certify Compliance statement (as per Annexure -D)	Yes / No / Explain	
3	Taxes and other costs, if any: (Specify)	Yes / No / Explain	
4	THIS IS A TWO PART BID. HENCE, IF PRICE DETAILS OF ANY NATURE ARE FOUND IN THE TECHNICAL ANNEXURES , THE OFFER WILL BE REJECTED SUMMARILY. PRICE DETAILS SHALL BE MENTIONED IN THE REQUESTED FIELD ONLY. PRICE BREAK UP SHALL BE FURNISHED ONLY IN PRICE BID RELATED BID FORM, FAILING TO WHICH THE OFFER WILL BE LIABLE FOR REJECTION.	Yes / No / Explain	
5	Validity of Offer (specify)	Yes / No / Explain	
6	Delivery Period (specify)	Yes / No / Explain	
7	Delivery Terms: Normal delivery terms - FOR Destination (i.e., IPRC, Mahendragiri)	Yes / No / Explain	
8	PAYMENT TERMS - As per Clause No.15 of the enclosed terms and conditions (No advance payment allowed). Specify your payment terms.	Yes / No / Explain	

9	<p>Security Deposit: Supplier shall submit an interest free Security Deposit for an amount equivalent to 3% of the order value, obtained through Bank Guarantee or fixed deposit receipt from any of the Nationalized/Scheduled Banks executed on non-judicial stamp paper of Rs.200/- value, and shall be kept valid for a period of sixty days beyond the date for completion of the Purchase Order. The Security Deposit can be submitted within 15 days from date of PO.</p> <p>1.In case of BG, confirmation for issued BG may be sent by issuing Bank/Branch to : IFSC Code: SBIN0000880; SBI, Nagercoil Branch.</p> <p>2.In case of FDR, the lien should be marked to Sr. Accounts Officer, IPRC, Mahendragiri.</p> <p>3.In case of DD, it should be drawn in the favour of Sr. Accounts Officer, IPRC, Mahendragiri, payable at Mahendragiri.</p>	Yes / No / Explain	
10	Confirm: Conditions for BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA	Yes / No / Explain	
11	Name of PRINCIPAL, Address, Contact No, E-mail Id etc. (specify):	Yes / No / Explain	
12	Currency quoted (specify)	Yes / No / Explain	

13	<p>Down time compensation - In case the maintenance /breakdown is not attended in time, down time compensation at the rate of 0.5% of the order value per week shall be recovered from the contractor. The reasons for non-attending the maintenance calls in time shall be informed to the division within 12 hours and if the reasons are genuine and convincing, the Engineer in-charge of AMC and Facility In-charge of crane/crane custodian shall mutually certify service report condoning the delay with the approval of Division Head. The total amount of compensation for delay to be paid under this condition shall not exceed 10% of the maintenance value of the particular crane.</p> <p>i.e., In case the break-down calls are not attended in time, i.e., within 24 hours of our intimation, down-time compensation at the rate of 0.5% of the Annual Maintenance Charges per day shall be recovered from you subject to a maximum of 5%.</p>	Yes / No / Explain	
14	MSE preference is applicable only against the claim of the manufacturer and production of documentary evidence by the manufacturer	Yes / No / Explain	
15	<p>Insurance Clause - The contractor shall insure him and all his workforce against accidents for the duration of the contract period at his cost. The Department will not be responsible for any type of injury including death caused to the contractors personal during the work. Contractor shall also submit the proof of renewal of the same policy at least two days before the expiry date of the previous policy to IPRC. The contractor shall not be allowed to carry out any activity without necessary insurance coverage of their workforce. The contractor shall fulfill all the obligations required under workmen compensation act amended from time to time.</p>	Yes / No / Explain	
16	<p>Bank Details (State Bank of India, Mahendragiri, Tirunelveli (Dist) - 627 133) Details of your bank shall be furnished.</p>	Yes / No / Explain	

17	Any other terms	-	
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C.3 Price Bid

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Remark
1	EOT Crane : - AMC FOR THE MAINTENAN CE OF 103 NOS. OF CRANES, FOR A PERIOD OF TWO YEARS [Details of Scope, Cranes, nature of schedules etc., as per attached documents with annexure].	1.00 Lot		-		