

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
ISRO PROPULSION COMPLEX (IPRC)
MAHENDRAGIRI**

Tender for Sporadic Work Outsourcing Contract for TCP and C&C section of VEIG group under EAIE, IPRC for a period of two years

Bids to be submitted online

Tender No.: IPRC/PURGP2/IP202400139001 dated 17-12-2024

A. Tender Details

Tender No :	IPRC/PURGP2/IP202400139001
Tender Date :	17-12-2024
Tender Classification:	WORKS
Purchase Entity :	PURGP2
Centre :	ISRO PROPULSION COMPLEX (IPRC)

Sporadic Work Outsourcing Contract for TCP and C&C section of VEIG group under EAIE, IPRC for a period of two years

1. Foreign vendors are not permitted to quote.
2. MSE preference is applicable only against the claim of the manufacturer and production of documentary evidence by the manufacturer for the registration of particular item under MSE.
3. Last minute clarification on tenders will not be entertained.
4. This is an E Tender. Hence Postal/Fax/Email tenders will not be accepted.
5. Acceptance of Security Deposit, PBG & LD Clause shall be specified in your Offer.

A.1 Tender Schedule

Bid Submission Start Date :	17-12-2024 12:00
Bid Clarification Due Date :	01-01-2025 14:00
Bid Submission Due Date :	08-01-2025 14:00
Bid Opening Date :	08-01-2025 14:30

B. Tender Attachments

Technical Write-up/Drawings

Document : Work description

Document : Instruction

Document : Scope of work

Document : Terms and conditions

Instructions To Vendors

5. INSURANCE TO WORKERS

1. The Vendor shall arrange for a comprehensive insurance policy to all their workers/ human resources for the Sum assured as follows:

2. (i) In the event of death or permanent disablement/ disability resulting from loss of limbs - Rs. 10.00 Lakh

(ii) In the event of other permanent disablement/ disability - Rs. 7.00 Lakh

3. The number of workers covered under the insurance shall be as per the scope defined in the Purchase order. The Vendor, at their expense, shall arrange insurance policy from any Insurance company as approved of by Insurance Regulatory and Development Authority (IRDA) to all their workers as above within 15 days from the date of Purchase order. The Purchaser will not be obliged/ liable to pay or reimburse any premium or expenditure incurred by the Vendor on this account.

4. In case of substitution of any worker, the substituted worker shall also have insurance coverage. The Purchaser will not be obliged/ liable to pay or reimburse any premium or expenditure incurred by the Vendor on this account.

5. In case of death of or permanent disablement/disability to any worker while at work inside the Purchasers premise, the Purchaser will disburse compensation equal to the aforementioned Sum assured to the dependent of the victim (in case of death) or the victim directly (in case of permanent disablement/ disability) duly observing the procedure. The Vendor shall make necessary arrangements to refund the above compensation amount to the Purchaser (i) within 2 weeks from the date of settlement of claim by the Insurance company or (ii) within 3 months from the date of disbursement of compensation amount by the Purchaser to the victim or dependent of victim or (iii) 1 week before

expiry of validity period of the Purchase order, whichever is earlier. In case of any delay in refunding the compensation amount as aforesaid, the Purchaser shall have the right to recover the compensation amount from the payment(s) due to the Vendor or Security deposit(s) submitted by the Vendor either under the subject Purchase order or any other Purchase order(s)/ Work order(s)/ Contract(s) awarded by the Purchaser to the Vendor. It is onus on the part of the Vendor to get settlement of compensation claim from the Insurance company upon due procedure.

6. Some of the key terminologies involved are defined below:

7. Accident: Any death or permanent disablement/ disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the maintenance, operations and other supporting/ outsourced services rendered by the Vendors/ Service Providers [Private Companies, Firms & Contractors] engaged by the Purchaser within the premises of its work-site.

8. Dependent: As defined in the Employees Compensation Act, 1923

9. Victim: Any person who suffers permanent disablement/ disability or dies in an accident that occurred within the premises of the Purchasers work-site and during the discharge of duties, as defined in these Guidelines.

10. Permanent Disablement/ disability: A disablement/ disability that is classified as a permanent total disablement/ disability under the proviso to Section 2(l) of the Employees Compensation Act, 1923.

6. General Instructions

1. Last minute clarification on tenders will not be entertained.

2. This is an E Tender. Hence Postal/Fax/Email tenders will not be accepted.

3. If a vendor is not able to submit bid against this tender due to any reason, such vendor is requested to post their REGRET message in the e-procurement portal with clear reasons or email to psogroup2@iprc.gov.in. Non submission of bids without regrets will be viewed seriously.

4. IPRC reserves the right to split the tendered quantity in part or whole on its sole discretion without assigning any reason.

5. IPRC has the right to cancel the tender without assigning any reason etc.

6. If any vendor submits forged / false documents along with the tender, offer of such vendors will be summarily rejected and such bidders will be blacklisted for all future tenders.

7. Option Clause:-The purchaser reserves the right to increase/decrease the ordered quantity by up to 25-30 percent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period)

7. Conditions for BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA

1. Any false declaration and non-compliance of the above would be a ground for immediate rejection of offer or termination of the contract and further legal action in accordance with the laws.

2. As per the Rule 144(xi) of General Financial Rule, 2017, any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the competent authority ie., Department for Promotion of Industry and Internal Trade (DPIIT).

3. Hence, Vendors or Agents of a Vendor (Indian or others) from a country sharing border with India shall submit copy of valid registration made with Department for Promotion of Industry and Internal Trade (DPIIT), Government of India along with the tender mandatorily, without which the offer will be treated as invalid.

4. Model Certificate for Tenders

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered

5. Validity of Registration: Registration should be valid at the time of submission of bids and should be valid at the time of placement of order.

C. Bid Templates

C.1 Technical Bid - Sporadic Work Outsourcing Contract for TCP and C&C section of VEIG group under EAIE, IPRC for a period of two years

- 1. Sporadic Work Outsourcing Contract- De-containerization of Thrust chamber**
- 2. Sporadic Work Outsourcing Contract - Loading & Transportation of thrust chamber**
- 3. Sporadic Work Outsourcing Contract - Thrust chamber preparation activities**
- 4. Sporadic Work Outsourcing Contract - Hydro testing of UH-25 inlet toroid and pressure tapping ports in thrust chamber**
- 5. Sporadic Work Outsourcing Contract - Load testing of material and handling shackles**
- 6. Sporadic Work Outsourcing Contract - Load testing of fixtures**
- 7. Sporadic Work Outsourcing Contract - Turbo pump components coating activities**
- 8. Sporadic Work Outsourcing Contract - Operational works in plasma coating facility**
- 9. Sporadic Work Outsourcing Contract - Loading and transportation of the hardware**
- 10. Sporadic Work Outsourcing Contract - Visual inspection of the hardware**
- 11. Sporadic Work Outsourcing Contract - Hardware inventory inward outward maintenance**
- 12. Sporadic Work Outsourcing Contract - Hardware preparation for the heat treatment**
- 13. Sporadic Work Outsourcing Contract - Cleaning of the chamber**

- 14. Sporadic Work Outsourcing Contract - Ultrasonic cleaning of the hardware**
- 15. Sporadic Work Outsourcing Contract - Mounting of the hardware**
- 16. Sporadic Work Outsourcing Contract - Operation of the furnace**
- 17. Sporadic Work Outsourcing Contract - Reports preparation**
- 18. Sporadic Work Outsourcing Contract - Log sheet maintenance**
- 19. Sporadic Work Outsourcing Contract - Heat treatment specimen preparation**
- 20. Sporadic Work Outsourcing Contract -Weekly maintenance**
- 21. Sporadic Work Outsourcing Contract - Monthly maintenance**
- 22. Sporadic Work Outsourcing Contract - Half yearly maintenance**
- 23. Sporadic Work Outsourcing Contract - Yearly maintenance**
- 24. Sporadic Work Outsourcing Contract - Typing of technical checklist**
- 25. Sporadic Work Outsourcing Contract - Typing of technical specifications**
- 26. Sporadic Work Outsourcing Contract - Typing of monthly report**
- 27. Sporadic Work Outsourcing Contract - Typing of leave/tour report**
- 28. Sporadic Work Outsourcing Contract - Typing of indent documents**
- 29. Sporadic Work Outsourcing Contract - Typing of letters/fax messages/Email's/logistic request**

30. Sporadic Work Outsourcing Contract - Typing of procedure documents and manuals

31. Sporadic Work Outsourcing Contract - Typing of minutes of meeting

32. Sporadic Work Outsourcing Contract - Inward/Outward records entries

33. Sporadic Work Outsourcing Contract - Photocopy of the documents and records

34. Sporadic Work Outsourcing Contract - Scanning of documents and records

35. Sporadic Work Outsourcing Contract - Filling and organizing of records and documents

Common Specifications (Applicable for all items)

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	Name of the Bidder	Yes / No	Yes / No / Explain		
2	Full address	Yes / No	Yes / No / Explain		
3	Landline telephone number	Yes / No	Yes / No / Explain		
4	Cellular mobile telephone number	Yes / No	Yes / No / Explain		
5	Fax number	Yes / No	Yes / No / Explain		
6	Email ID	Yes / No	Yes / No / Explain		
7	Name of the Proprietor/ Manager/ President/ Secretary/ Chief Executive/ Authorized signatory with Job title (Designation) and Affiliation (Department)	Yes / No	Yes / No / Explain		

8	Status of the Bidder as to whether Central/ State Government Department/ Enterprise/ Autonomous body or Private company or Firm or Agency or Society, etc	Yes / No	Yes / No / Explain		
9	Rule/ Act under which the Bidder is registered.	Yes / No	Yes / No / Explain		
10	Registration number of the Bidder. Attach copy of registration certificate.	Yes / No	Yes / No / Explain		
11	Income tax Permanent Account Number (PAN). Attach copy of card.	Yes / No	Yes / No / Explain		
12	Income Tax Assessee "Status" of the Bidder. Attach Income Tax return acknowledgement or relevant document for the assessment year previous to the one in which the Tender enquiry is floated	Yes / No	Yes / No / Explain		
13	Aadhaar/ Udyog Aadhaar number. Attach copy of card/ letter.	Yes / No	Yes / No / Explain		
14	Goods & Service Tax (GST) Identification Number. Attach copy of certificate.	Yes / No	Yes / No / Explain		

15	Employees Provident Fund (EPF) Registration number. Attach copy of certificate.	Yes / No	Yes / No / Explain		
16	Employees State Insurance (ESI) Registration number. Attach copy of certificate.	Yes / No	Yes / No / Explain		
17	Name of the Banker, Branch and City/ Town/ Village	Yes / No	Yes / No / Explain		
18	Bank account number	Yes / No	Yes / No / Explain		
19	IFSC code of Bank	Yes / No	Yes / No / Explain		
20	Has the Bidder completed any work with any Central/ State Government Department/ Enterprise/ Autonomous body of nature similar to that of the subject Sporadic work outsourcing package during the last 7 years ending last day of the month previous to the one in which the Tender enquiry is floated? Attach copy of work order/ work completion certificate by the client.	Yes / No	Yes / No / Explain		

21	Confirm compliance with Terms & conditions given in Annexure 1. Deviation, if any, is to be explicitly spelt out under the "Remark" column. In the absence of deviation, it will be presumed that the Bidder agrees to comply with each and every aspect of the aforesaid document.	Yes / No	Yes / No / Explain		
22	Confirm compliance with Scope of work given in Annexure 2. Deviation, if any, is to be explicitly spelt out under the "Remark" column. In the absence of deviation, it will be presumed that the Bidder agrees to comply with each and every aspect of the aforesaid document.	Yes / No	Yes / No / Explain		
23	Confirm that the Instructions to Bidders given in Annexure 3 are read and understood thoroughly.	Yes / No	Yes / No / Explain		

Supporting Documents required from Vendor

1. MSME registration certificate of the bidder if any to be attached

- 2. Last five year's audited balance sheet of the bidder**
- 3. Registration number of the Bidder. Attach copy of registration certificate.**
- 4. Income tax Permanent Account Number (PAN). Attach copy of card.**
- 5. Income Tax Assessee "Status" of the Bidder. Attach Income Tax return acknowledgement or relevant document for the assessment year previous to the one in which the Tender enquiry is floated**
- 6. Aadhaar/ Udyog Aadhaar number. Attach copy of card/ letter.**
- 7. Goods & Service Tax (GST) Identification Number. Attach copy of certificate.**
- 8. Employees Provident Fund (EPF) Registration number. Attach copy of certificate.**
- 9. Employees State Insurance (ESI) Registration number. Attach copy of certificate.**
- 10. If similar work completed with any Central/ State Government Dept/ Enterprise/Autonomous body in the 7 year ending the last day of the month previous to the month of release of this Tender, attach work order/work completion certificate copy by client.**

5 additional documents can be uploaded by the vendor

C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	Work package to be carried out at TCP and C&C section of VEIG group, IPRC Mahendragiri.	Yes / No / Explain	
2	Taxes and other costs, if any: (Specify)	Yes / No / Explain	
3	Validity of Offer (specify)	Yes / No / Explain	
4	Delivery Period (specify)	Yes / No / Explain	
5	Delivery Terms: Normal delivery terms - FOR Destination (i.e., IPRC, Mahendragiri)	Yes / No / Explain	
6	PAYMENT TERMS - Monthly pro-rata payment for the completed works (Details as per enclosed terms and conditions) (No advance payment allowed). Specify your payment terms.	Yes / No / Explain	
7	Security Deposit: The Vendor shall guarantee faithful execution of the Work order in accordance with the terms and conditions specified. As a performance security, the Vendor shall furnish Security deposit for 5% of the total Work order price in the form of Demand draft/ Fixed deposit receipt/ cheque/ Bank guarantee issued by a Nationalized/ Scheduled Bank approved by Reserve Bank of India valid till expiry of the Work order with additional claim period of 6 months. The Security deposit shall not carry any interest and shall be returned on completion of all the contractual obligations. The Security deposit has to be executed within 15 days from the date of Work order as per the prescribed format.	Yes / No / Explain	
8	Confirm: Conditions for BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA	Yes / No / Explain	
9	Name of PRINCIPAL, Address, Contact No, E-mail Id etc. (specify):	Yes / No / Explain	

10	Liquidated Damages - In case of delay in rendering of service or non-deployment of the requisite quantity of human resources, the Purchaser shall recover Liquidated Damage/ Downtime compensation @ 0.5% of the price of the uncompleted part of the Sporadic work outsourcing package per week or part thereof from the Vendor outstanding bill or Security deposit. The total amount of recovery shall not exceed 10 % of the total price of the Work order. The quantum of Liquidated damage/ Downtime compensation to be recovered shall be decided by the Purchaser after assessing the quantum of work delayed and the Purchaser decision shall be final and binding on the Vendor.	Yes / No / Explain	
11	MSE preference is applicable only against the claim of the manufacturer and production of documentary evidence by the manufacturer	Yes / No / Explain	
12	Bank Details (State Bank of India, Mahendragiri, Tirunelveli (Dist) - 627 133) Details of your bank shall be furnished.	Yes / No / Explain	
13	The successful bidder shall arrange for a comprehensive insurance policy to all their workers/ human resources as per the enclosed terms and conditions - Please furnish your confirmation.	Yes / No / Explain	
14	Any other terms	-	

C.3 Price Bid

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Remark
1	Sporadic Work Outsourcing Contract- De-containerization of Thrust chamber	60.00 Nos.		-		
2	Sporadic Work Outsourcing Contract - Loading & Transportation of thrust chamber	200.00 Nos.		-		

3	Sporadic Work Outsourcing Contract - Thrust chamber preparation activities	60.00 Nos.		-		
4	Sporadic Work Outsourcing Contract - Hydro testing of UH-25 inlet toroid and pressure tapping ports in thrust chamber	30.00 Nos.		-		
5	Sporadic Work Outsourcing Contract - Load testing of material and handling shackles	200.00 Nos.		-		
6	Sporadic Work Outsourcing Contract - Load testing of fixtures	50.00 Nos.		-		
7	Sporadic Work Outsourcing Contract - Turbo pump components coating activities	500.00 Nos.		-		
8	Sporadic Work Outsourcing Contract - Operational works in plasma coating facility	60.00 Nos.		-		
9	Sporadic Work Outsourcing Contract - Loading and transportation of the hardware	251.00 Nos.		-		

10	Sporadic Work Outsourcing Contract - Visual inspection of the hardware	251.00 Nos.		-		
11	Sporadic Work Outsourcing Contract - Hardware inventory inward outward maintenance	251.00 Nos.		-		
12	Sporadic Work Outsourcing Contract - Hardware preparation for the heat treatment	251.00 Nos.		-		
13	Sporadic Work Outsourcing Contract - Cleaning of the chamber	251.00 Nos.		-		
14	Sporadic Work Outsourcing Contract - Ultrasonic cleaning of the hardware	251.00 Nos.		-		
15	Sporadic Work Outsourcing Contract - Mounting of the hardware	251.00 Nos.		-		
16	Sporadic Work Outsourcing Contract - Operation of the furnace	251.00 Nos.		-		
17	Sporadic Work Outsourcing Contract - Reports preparation	251.00 Nos.		-		

18	Sporadic Work Outsourcing Contract - Log sheet maintenance	251.00 Nos.		-		
19	Sporadic Work Outsourcing Contract - Heat treatment specimen preparation	251.00 Nos.		-		
20	Sporadic Work Outsourcing Contract - Weekly maintenance	104.00 Nos.		-		
21	Sporadic Work Outsourcing Contract - Monthly maintenance	24.00 Nos.		-		
22	Sporadic Work Outsourcing Contract - Half yearly maintenance	4.00 Nos.		-		
23	Sporadic Work Outsourcing Contract - Yearly maintenance	2.00 Nos.		-		
24	Sporadic Work Outsourcing Contract - Typing of technical checklist	2400.00 Nos.		-		
25	Sporadic Work Outsourcing Contract - Typing of technical specifications	4800.00 Nos.		-		
26	Sporadic Work Outsourcing Contract - Typing of monthly report	240.00 Nos.		-		

27	Sporadic Work Outsourcing Contract - Typing of leave/tour report	1200.00 Nos.		-		
28	Sporadic Work Outsourcing Contract - Typing of indent documents	4800.00 Nos.		-		
29	Sporadic Work Outsourcing Contract - Typing of letters/fax messages/E mail's/logistic request	4800.00 Nos.		-		
30	Sporadic Work Outsourcing Contract - Typing of procedure documents and manuals	6000.00 Nos.		-		
31	Sporadic Work Outsourcing Contract - Typing of minutes of meeting	2400.00 Nos.		-		
32	Sporadic Work Outsourcing Contract - Inward/Outward records entries	7440.00 Nos.		-		
33	Sporadic Work Outsourcing Contract - Photocopy of the documents and records	31200.00 Nos.		-		
34	Sporadic Work Outsourcing Contract - Scanning of documents and records	13000.00 Nos.		-		

35	Sporadic Work Outsourcing Contract - Filling and organizing of records and documents	7440.00 Nos.		-		
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