

**GOVERNMENT OF INDIA  
DEPARTMENT OF SPACE  
LIQUID PROPULSION SYSTEMS CENTRE, VALIAMALA (LPSC)  
THIRUVANANTHAPURAM**

**Tender for Supply of first aid boxes**

**Bids to be submitted online**

**Tender No.: LPSC/LVF/LP202400050701 dated 21-06-2024**

## A. Tender Details

Tender No :	<b>LPSC/LVF/LP202400050701</b>
Tender Date :	<b>21-06-2024</b>
Tender Classification:	<b>GOODS</b>
Purchase Entity :	<b>LVF</b>
Centre :	<b>LIQUID PROPULSION SYSTEMS CENTRE, VALIAMALA (LPSC)</b>

### Supply of first aid boxes

For and on behalf of the President of India, the Head, Purchase & Stores, Liquid Propulsion Systems Centre (LPSC), Valiamala, Thiruvananthapuram invites tenders through e-procurement mode; <https://eproc.isro.gov.in>

Prospective vendors interested in participating in the tendering process need to get registered in the portal by using Digital Signature Certificate. Offers submitted through our online portal only will be considered and no other means will be considered.

Detailed instruction, pre-requisites and illustrative tutorials for bid enrolment, preparation etc are available in the portal at <https://eproc.isro.gov.in>. A help desk is also functioning to assist the vendors whose contact details are available in the portal.

#### NOTE:

1.As per the Government of India Order dated 04.06.2020, Local content involved in the quoted item shall be declared and certified in percentage. Also requested to confirm the place where value addition for the item takes place.

2.Only Class I/II suppliers are eligible to quote.

### A.1 Tender Schedule

Bid Submission Start Date :	<b>21-06-2024 18:59</b>
Bid Clarification Due Date :	<b>28-06-2024 14:30</b>
Bid Submission Due Date :	<b>31-07-2024 14:30</b>

Bid Opening Date :

**31-07-2024 14:35**

## B. Tender Attachments

NA

### Instructions To Vendors

#### 1. INSTRUCTIONS TO INDIGENOUS TENDERERS

1. a) As far as implementation of provision for Public Procurement (Preference to Make in India) Order, 2017 is concerned, the Office orders vide No. P-4502/2/2017-B.E-II dt 15.06.2017, which is partially modified by Order No.P-45021/2/2017-PP (BE-II) dt 28.05.2018, Order P- 45021/2/2017-PP (BE-II) dt 29.05.2019, Order No. P-45021/2/2017-PP (BE-II) dt 04.06.2020 and Order No. P-45021/2/2017-PP (BE-II) 16.09.2020 and subsequent Amendments issued by the Department of Promotion of Industries and Internal Trade, Ministry of Commerce and Industry regarding Class-I/Class-II local suppliers, Purchase preference, verification of local contents etc shall be applicable to this tender. Therefore, bidders are requested to ensure compliance of the same while submitting tenders. b) Price Preference shall be extended to the MSEs under the Public Procurement Policy for MSEs. Such MSE s shall produce documentary proof of registration as per provisions of the Policy ie: registration with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhar Memorandum or any other body specified by Ministry of MSME.

2. Applicable Law: - The Contractor shall be interpreted, construed and governed by the Law of India.

3. Bank Details :- The offer should contain Bank details viz., Bankers Name, Address, Phone No. & Mail id, Bank Account No., IFSC code, PAN No., GST No., etc.

4. Contractors Default Liability :- The purchaser may upon written notice of default to the Contractor terminate the Contract in whole or in part in circumstances detailed hereunder: a) If in the judgement of the Purchaser the Contractor fails to make delivery of Stores within the time specified in the Contract/agreement or within the period for which extension has been granted by the Purchaser to the Contractor. b) If in the judgment of the Purchaser the Contractor fails to comply with any of the other provisions of this Contract.

5. Counter Terms and Conditions of suppliers: - Where counter terms and conditions / printed or cyclostyled conditions has been offered by the Supplier, the same shall not be deemed to have been accepted by the Purchaser unless specific written acceptance thereof is obtained.

6. DELIVERY AND LIQUIDATED DAMAGES (LD) :- (a) The time for and the date of delivery of the

stores stipulated in the Purchase Order shall be deemed to be the essence of the Contract and delivery must be completed on or before the specified dates. (b) Should the Contractor fail to deliver the stores or any consignment thereof within the period prescribed for such delivery, the purchaser shall be entitled at his option either. (i) to recover from the Contractor as agreed liquidated damages and not by way of penalty, a sum of 0.5% per week of the price of any stores which the Contractor has failed to deliver as aforesaid or during which the delivery of such store may be in arrears subject to a minimum of 10%, or (ii) to purchase from elsewhere, without notice to the Contractor on the account and at the risk of the Contractor, the stores not delivered or others of a similar description (where others exactly complying with the particulars, are not, in the opinion of the purchaser, readily procurable, such opinion being final) without cancelling the Contract in respect of the consignment (s) not yet due for delivery, or (iii) to cancel the Contract or a portion thereof and if so desired to purchase or authorise the purchase of stores not so delivered or others of a similar description (where others exactly if complying with the particulars are not, in the opinion of the purchaser, readily procurable, such opinion final) at the risk and cost of the Contractor. In the event of action being taken under sub-clause (ii) & (iii) of clause 15 (b) above, the Contractor shall be liable for any loss which the purchaser may sustain on that account, provided that the re-purchase or if there is an agreement to re-purchase then such agreement is made within six months from the date of such failure. But the Contractor shall not be entitled to any gain on such re-purchase made against default. The manner and method of such re-purchase shall be at the discretion of the purchaser, whose decision shall be final. It shall not be necessary for the purchaser to serve a notice of such re-purchase on the defaulting Contractor. This right shall be without prejudice to the right of the purchaser to recover damages for breach of Contract by the Contractor.

7. Delivery Period :- The time for and the date / period of delivery of the stores stipulated in the Tender / Purchase Order shall be deemed to be the essence of the contract and delivery must be completed on or before the specified dates.

8. Delivery Term :- Ex-Works / FOR LPSC

9. Extension of Time: - If the completion of supply of Stores is delayed due to reason of FORCE MAJEURE such as acts of God, acts of public enemy, acts of Government, fires, floods, epidemics, quarantine restrictions, strikes, and freight embargoes etc., the Contractor shall give notice within 15 days to the Purchaser in writing of his claim for an extension of time. The Purchaser on receipt of such notice after verification, if necessary, may agree to extend the Contract delivery date as may be reasonable but without prejudice to the other terms and conditions of the Contract.

10. Guarantee & Replacement :- a) The Contractor shall guarantee that the stores supplied shall comply fully with the specifications laid down, for material, workmanship and performance. b) For a period of twelve months or for a period as specified in the tender document after the acceptance of the stores, if any defects are discovered therein or any defects therein found to have developed under proper use, arising from faulty stores design or workmanship, the Contractor shall remedy such defects

at his own cost provided he is called upon to do so within a period of 14 months from the date of acceptance thereof by the purchaser who shall state in writing in what respect the stores or any part thereof are faulty. c) If, in the opinion of the purchaser, it becomes necessary to replace or renew any defective stores such replacement or renewal shall be made by the Contractor free of all costs to the purchaser, provided the notice informing the Contractor of the defect is given by the purchaser in this regard within the said period of 14 months from the date of acceptance thereof. d) Should the Contractor fail to rectify the defects, the purchaser shall have the right to reject or repair or replace at the cost of the Contractor the whole or any portion of the defective stores. e) The decision of the purchaser notwithstanding any prior approval or acceptance or inspection thereof on behalf of the purchaser, as to whether or not the stores supplied by the Contractor are defective or any defect has developed within the said period of 12 months or as to whether the nature of the defects requires renewal or replacement, shall be final, conclusive and binding on the Contractor. f) All the replacement stores shall also be guaranteed for a period of 12 months from the date of arrival of the stores at purchaser's site.

11. Indemnity:- The Contractor shall warrant and be deemed to have warranted that all stores supplied against this Contract are free and clean of Infringement of any Patent, Copy right or Trade mark and shall at all times indemnify the Purchaser against all claims which may be made in respect of stores for infringement of any right protected by patent, registration of design or trade mark, and shall take all risk of accident or damage which may cause a failure of the supply from whatever cause arising and the entire responsibility for the sufficiency of all the means used by him for the fulfilment of the Contract.

12. Language and Measures :- All documents pertaining to the Contract including specification, schedule, notice, correspondence, operating and maintenance instructions, drawings or any other writings shall be written in English Language. The metric system of measurement shall be used exclusively in the Contract.

13. Mode of Despatch :- For supplies BY ROAD / BY RAIL:- The Contractor is responsible for obtaining a clear receipt from the Transport Authorities specifying the goods despatched. The consignment should be despatched with clear Railway Receipt/Lorry Receipt. If sent in any other mode, it shall be at the risk of the Contractor. Purchaser will take no responsibility for short deliveries or wrong supply of goods when the same are booked on 'said to contain' basis. Purchaser shall pay for only such stores as are actually received by them in accordance with the Contract. The Contractor will be held responsible for any demurrage / wharfage paid due to non-receipt of documents in time.

14. Offer Validity :- a) For Single Part Tender - Quotation should be valid for 90 days from the date of opening of the tender or any other period as specified in the tender. b) For Two Part Tender - Quotation should be valid for 120 days from the date of opening of the tender or any other period as specified in the tender. Note :- Offer with validity lesser than that specified is liable for exclusion from the procurement process

15. Packing Forwarding & Insurance:- The Contractor will be held responsible for the stores being sufficiently and properly packed for transport by Rail / Road to withstand transit hazards and ensure safe arrival at the destination. The packing and marking of packages shall be done by and at the expense of the Contractor. b) Insurance : The purchaser will not pay separately for transit insurance, all risks in transit being exclusively of the Contractor and the Purchaser shall pay only for such stores as are actually received in good condition in accordance with the Contract.

16. Payment :- 100% payment shall be made through RTGS within 30 days of receipt and acceptance of the item at our site against submission of PBG.

17. Performance Bank Guarantee (PBG) :- To fulfil guarantee conditions outlined in clause 2(a) to (e) above, the Contractor shall, at the option of the purchaser, furnish a Bank Guarantee (as prescribed by the purchaser) from a Bank approved by the purchaser for an amount equivalent to 3% of the value of the Contract along with first shipment documents. On the performance and completion of the Contract in all respects, the Bank Guarantee will be returned to the Contractor without any interest.

18. Price : a) Price should be firm and fixed and should be on the basis of FOR, LPSC / delivery at site. The Purchaser will not pay separately for transit insurance, and the risk and cost during transit shall be exclusively the responsibility of the Contractor and the purchaser shall pay only for such stores as are actually received in good condition in accordance with the Contract. b) Tenders offering firm prices will be preferred. Where a price variation clause is insisted upon by a tenderer, quotation with a reasonable ceiling should be submitted. Such offers should invariably be supported by the base price taken into account at the time of tendering and also the formula for any such variations. c) Prices are required to be quoted according to the units indicated in the tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two systems of unit must be furnished.

19. Quantity (QTY) and Unit of Measure (UOM) Quote should be as per the quantity and unit of measure mentioned the tender. If dimensional details are available, the same should also be indicated in your offer.

20. Resolution of Disputes:- Any dispute, disagreement or question arising out of or relating to or in consequence of the contract or to its fulfillment, or the validity of enforcement thereof which cannot be settled mutually, or the settlement of which is not herein specifically provided for, shall within 30 (thirty) days from the date either party informs the other in writing that such dispute or disagreement exists be referred to arbitration by the sole arbitrator. The Arbitrator shall be appointed As per the Indian Arbitration and Conciliation Act 1996 and proceedings will be conducted in Trivandrum. The Arbitration proceedings shall be conducted in accordance with and subject to the Arbitration and Conciliation Act 1996 (Act 26 of 1996) as amended from time to time and the decision of the Arbitrator shall be final and binding on the parties thereto. Each party shall bear its own cost of preparing and presenting its case. The cost of Arbitration including the fees and expenses of the Arbitrator shall be shared equally

by the parties unless the award provides otherwise. Subject to provisions of this clause, the courts at Kerala shall have exclusive jurisdiction. Performance under this Contract shall, however continue during Arbitration proceeding and no payment due or payable by the parties hereto shall be withheld unless any such payment is/or forms a part of the subject matter of the Arbitration proceedings.

21. Security Deposit (SD) :- Applicable for order value above INR 5 L (Including taxes and other charges). On acceptance of the order, the Contractor shall, at the option of the Purchaser and within the period specified by him, deposit with him, in cash or in any other form as the Purchaser may determine, security deposit not exceeding 3 percent of the value of the Contract as the Purchaser shall specify. If the Contractor is called upon by the Purchaser to deposit Security and the Contractor fails to provide the security within the period specified, such failure shall constitute a breach of the Contract, and the Purchaser shall be entitled to make other arrangements for the re-purchase of the stores Contracted at the risk of the Contractor.

22. Specifications:- a) Stores offered should strictly conform to Purchasers specifications. Deviations, if any, should be clearly indicated by the tenderer in his quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary, along with the quotations. Wherever options are called for in our specifications, the tenderer should address all such options. b) Samples, if called for, should be submitted free of all charges by the tenderer and the Purchaser shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non-acceptance of tender, the tenderer will have to remove the samples at his own expense.

23. Taxes :- The applicable GST / IGST shall be clearly mentioned in your offer along with HSN code of the offered items. We are eligible for IGST @ 5% as per the Department of Revenue Notification No. 25/2018 Integrated Tax (Rate) Schedule-I; Sl.No.243B dated 31.12.2018 (Amendment to Notification No. 7/2018 - Integrated Tax (Rate) dated 25.01.2018 and Notification No. 1/2017 - Integrated Tax (Rate) dated 28.06.2017

24. Training:- The Contractor shall, if required by the Purchaser, provide facilities for the practical training of Purchasers engineering / technical personnel from India and for the active association on the manufacturing processes throughout the manufacturing period of the Contract / Stores, number of such personnel to be mutually agreed upon.

25. LPSC shall have the right to place part order among the parties for the items for which they are the lowest.

26. Option Clause : The Purchase reserves the right to increase/decrease the Ordered Quantity by up to 25% at any time, till final delivery date (or the extended delivery date of the Contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of delivery period (or the extended delivery period). It may please be noted that, this clause is not



applicable for Development Orders.

## C. Bid Templates

### C.1 Technical Bid - Supply of first aid boxes

#### 1. First aid

#### Supply of first aid boxes

#### Item specifications for First aid

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	Make :	Metal	Yes / No / Explain		
2	Door feature :	Shall be fitted with acrylic sheet for see through provision.	Yes / No / Explain		
3	Size :	~11" x 12" x 6"	Yes / No / Explain		
4	Type :	Wall mount type with hooking provisions and shall be provided with a metal handle on top for carrying.	Yes / No / Explain		
5	All medicines mentioned above shall be provided along with the first aid box.		-		
6	Absorb Cotton Wool: 15gms	4 Pcs	Yes / No / Explain		
7	Roller Bandage: 2.5 cm x 3mtr	2 pcs	Yes / No / Explain		
8	Roller Bandage: 5.0 cm x 3 mtr	3 pcs	Yes / No / Explain		
9	Roller Bandage: 7.5 cm x 3 mtr	3 pcs	Yes / No / Explain		
10	Gauze Pad: 5cm x 5cm x 8 Ply	2 pcs	Yes / No / Explain		
11	Gauze Pad: 7.5 cm x 7.5 cm x 8 ply	2 pcs	Yes / No / Explain		
12	Gauze Pad: 10 cm x 10 cm x 8 ply	1 pcs	Yes / No / Explain		

13	Antiseptic Cream 10gms:	2 pcs	Yes / No / Explain		
14	Savalon: 100 ml	1 pcs	Yes / No / Explain		
15	Antiseptic Wipes: Alcohol pad	5 pcs	Yes / No / Explain		
16	Tincture Benzion: 2 Ml	1 pcs	Yes / No / Explain		
17	Dusting Powder: 10 gms	1 pcs	Yes / No / Explain		
18	Adhesive Plaster: Cotton TAPE 1.25cm X 1 mtr	2 pcs	Yes / No / Explain		
19	Eye/Ear drops: 10ml	2 pcs	Yes / No / Explain		
20	Band-Aid: 19 mm x 72 mm	10 pcs	Yes / No / Explain		
21	Eye Pad: Sterile Oval	2 pcs	Yes / No / Explain		
22	Cotton Buds: Non Sterile	1 pcs	Yes / No / Explain		
23	Breathing Mask: With Mouth Part	1 pcs	Yes / No / Explain		
24	Burn Dressing: 10 cm x 10 cm	2 pcs	Yes / No / Explain		
25	Sterile Dressing No 2: Medium	2 pcs	Yes / No / Explain		
26	Sterile Dressing No 3: Large	2 pcs	Yes / No / Explain		
27	Cotton crepe Bandage: 5 cm x 3 mtr	2 pcs	Yes / No / Explain		
28	Triangular Bandage: 40" x 40"	2 pcs	Yes / No / Explain		
29	Wood Splint: 1.5" x 19 cm	2 pcs	Yes / No / Explain		
30	Sterile NS For Eye Wash: 100 ml	1 pcs	Yes / No / Explain		
31	Scissor: Small	1 pcs	Yes / No / Explain		

32	All medicines to be supplied should have been manufactured within six months from the date of supply.		-		
33	First aid box title and symbol should be provided on the box.		-		

### **Supporting Documents required from Vendor**

- 1. Catalogue of the proposed item shall be submitted for verification**
- 2. Previous purchase orders related to supply of similar items shall be submitted**
- 3. Local suppliers declaration as per MII shall be submitted.**

5 additional documents can be uploaded by the vendor

## C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	All medicines to be supplied should have been manufactured within six months from the date of supply.	Yes / No / Explain	
2	The party shall be responsible for the delivery of item at LPSC, Valiamala. The quoted price shall be inclusive of freight charges.	Yes / No / Explain	
3	Local suppliers declaration as per MII shall be submitted	Yes / No / Explain	
4	Catalogues/ Brochure of all the proposed items shall be submitted for verification.	Yes / No / Explain	
5	Any deviations shall be clearly mentioned in the offer.	Yes / No / Explain	
6	The contractor should have supplied similar items to any Industrial Units during last 3 years and documentary proof (Purchase order) shall be submitted along with the offer.	Yes / No / Explain	
7	Warranty certificate shall be submitted for a period of one year from the date of acceptance of item	Yes / No / Explain	
8	Whether applicable GST percentage mentioned in your offer. (If mentioned as EXTRA OR INCLUDED in your quote, please mention the percentage in Remarks Column).	Yes / No / Explain	
9	Delivery Term :- FOR : LPSC, VALIAMALA If "NO" specify the exact delivery term with relevant details in remarks column	Yes / No / Explain	
10	Delivery Period (If any specific delivery period is mentioned in the tender, please comply the same. If not agreed, please mention your delivery period in remarks column OR if already mentioned in your quote please mention as already furnished in the quote)	Yes / No / Explain	
11	Payment Term :- (a) 100% payment shall be made through RTGS within 30 days of receipt and acceptance of the item at our site.	Yes / No / Explain	

12	Liquidated Damages (LD) :- If the ordered items are not supplied within the delivery schedule, LD shall be levied from your bill @ 0.5% per week for the undelivered items subject to a maximum of 10% of the order value for the delayed period.	Yes / No / Explain	
13	Warranty :- Warranty for the offered item shall be from the date of installation/acceptance of the item at our site for a minimum period of one years or as specified in the tender document.	Yes / No / Explain	
14	Performance Bank Guarantee (PBG) :- You have to submit a PBG from a Nationalised / Scheduled Bank (from a bank of international repute incase of foreign vendors) for 3% of the order value towards the performance of the system at the time of supply valid till the completion of warranty period plus 60 days as per the format provided by the Department. OR 3% OF THE ORDER VALUE SHALL BE WITH HELD TILL THE COMPLETION OF WARRANTY PERIOD PLUS 60 DAYS.	Yes / No / Explain	
15	Validity of Offer :-  (a)The validity of the offers should be 90 days (in case of single part tender) from the date of opening of the tenders. (b)The validity of the offers should be 120 days (in case two part tender) from the date of opening of the tenders.  Note :- Tenders shorter than offer validity mentioned above will not be considered for evaluation.	Yes / No / Explain	
16	Bank Details, viz., Bank Name, Branch, Address, Account No., IFSC (Details to be given in Vendor Terms Column)	Yes / No / Explain	
17	PAN No. (Details to be furnished in Vendor Terms Column)	Yes / No / Explain	
18	GST No. (Details to be given in Vendor Terms Column)	Yes / No / Explain	
19	Purchase Order to be placed on whom (Please mention the Address, Phone No. & E-mail id )	Yes / No / Explain	
20	HSN Code of offered items	Yes / No / Explain	

21	Local content involved in the quoted item shall be declared/ certified in percentage.	Yes / No / Explain	
22	Furnish the details of place(s) where the value addition for the quoted item takes place.	Yes / No / Explain	
23	State whether MSE or not. If yes, please provide the necessary documentary proof	Yes / No / Explain	

### C.3 Price Bid

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Other Costs, if any	Remark
1	First aid Supply of first aid boxes	30.00 Nos.		-			

### Common charges (Applicable for all items)

<b>Additional Costs, if any</b>	
<b>Additional Costs, if any (Value)</b>	