

**GOVERNMENT OF INDIA  
DEPARTMENT OF SPACE  
VIKRAM SARABHAI SPACE CENTRE (VSSC)  
THIRUVANANTHAPURAM**

**Tender for Supply and Installation of Mobile Workstations for Laser Tracker and Close Range Photogrammetry Systems**

**Bids to be submitted online**

**Tender No.: VSSC/PURCHASE UNIT VI (CMSE Purchase)/VS202200392701 dated  
14-10-2022**

## A. Tender Details

Tender No : **VSSC/PURCHASE UNIT VI (CMSE Purchase)/VS202200392701**

Tender Date : **14-10-2022**

Tender Classification: **GOODS**

Purchase Entity : **PURCHASE UNIT VI (CMSE Purchase)**

Centre : **VIKRAM SARABHAI SPACE CENTRE (VSSC)**

## Supply and Installation of Mobile Workstations for Laser Tracker and Close Range Photogrammetry Systems

Quantity : 2 Nos.

E-Procurement No. VSSC/PURCHASE UNIT VI (CMSE PURCHASE/CMSE/VS2022P0 3927 01 E-Tenders are invited for the supply of Mobile Workstation for LTS & CRP Systems through our E-procurement site <https://eproc.vssc.gov.in>.

**BIDS CAN BE SUBMITTED UPTO 29/11/2022 [14:00 Hrs.] , TECHNICAL BID OPENING DATE :29/11/2022 [14:30 Hrs.].**

Only online tenders will be accepted. No manual / Postal / e-mail / fax offers will be entertained. No manual tender document will be issued. Parties interested to participate in this e-Tender are required to register themselves as vendors, if not already registered, in our e-procurement portal <https://eproc.vssc.gov.in> by downloading plugins and help demos listed on the home page of the e-procurement link mentioned above to complete the vendor registration process. They can seek help from help desk 0471-2565454 also as provided in the home page of e-procurement portal in case of any problem for registration and subsequent process. Vendors may please note that without registering in our e-procurement portal, they will not be able to quote for this e-tender. Important Notice : Tender will be automatically closed on the due date [i.e. 29/11/2022 14:00 hrs.], if at least one offer is received. If the tender could not be opened on the first day due to any technical snag, it will be opened on the subsequent day as per the schedule.

This is a two-part tender, Technical & Commercial part (Part I) and Price Part (Part II) shall be uploaded separately. The tenderers should not attach any documents containing Price information along with Technical & Commercial Bid (Part I). However, a copy of your PRICE BID, AMC quote, etc. **WITHOUT PRICE SHALL BE UPLOADED** in the Documents Solicited from the Vendor Field [available

in Bid forms] TO KNOW THE PATTERN OF QUOTE. [ENSURE NOT TO MENTION ANY PRICE, OTHERWISE THE QUOTE WILL BE INVALID]. We do not open PART II (Price Bid), if PART-I (Technical & Commercial offer) does not meet with our technical specification requirement THE TECHNICAL DOCUMENTS NEED TO BE ATTACHED ONLINE AS A SINGLE PDF FILE WITHOUT ANY PRICE INFORMATION, TECHNICAL BID CONTAINING PRICE DETAILS WILL BE TREATED AS REJECTED.

Price bid opening date indicated in the schedule is tentative only. Actual date will be determined after evaluation of techno commercial bid. Quotations shall be uploaded as a separate documents

## **A.1 Tender Schedule**

Bid Submission Start Date :	<b>14-10-2022 12:30</b>
Bid Clarification Due Date :	<b>08-11-2022 17:15</b>
Bid Submission Due Date :	<b>29-11-2022 14:00</b>
Bid Opening Date :	<b>29-11-2022 14:30</b>
Price Bid Opening Date :	<b>15-12-2022 10:31</b>

## B. Tender Attachments

NA

### Instructions To Vendors

#### 1. Form No 20

##### 1. INSTRUCTIONS TO TENDERERS

1. Quotation/Open Authorization shall be submitted online [only] complying specified schedule.
2. Late tenders and delayed tenders will not be considered.
3. Quotation should be valid for at least 90 days from the date of opening of the tender. [Mandatory]
4. As a Government of India Department, this office is exempted from payment of Octroi and similar local levies. Tenderers shall ensure that necessary Exemption Certificates are obtained by them from the Purchase Officer concerned to avoid any payment of such levies.
5. a) Your quotation should be valid for 90 days (Single Part Tender) / 180 days (Two Part Tender) from the date of opening of the tender. [Mandatory]  
b) Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
6. Preference will be given to those tenders offering supplies from ready stocks and on the basis of FOR destination/delivery at site.
7. (a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be attached along with the offer.  
(b) Samples, if called for, should be submitted free of all charges by the tenderer and the Purchaser shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non acceptance of tender, the tenderer will have to remove the samples at his own expense.  
(c) Approximate net and gross weight of the items offered shall be indicated in your offer. If dimensional details are available the same should also be indicated in your offer.  
(d) Specifications: Stores offered should strictly confirm to our specifications. Deviations, if any, should be clearly indicated by the tenderer in his quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary, along with the quotations. Test Certificates, wherever necessary, should be forwarded along with supplies. Wherever options have been called for in our specifications, the tenderer should address all such options. Wherever specifically mentioned by us, the tenderer could suggest changes to specifications with appropriate response for the same.
8. The purchaser shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portions of the quantity offered and the tenderers shall supply the same at the rates quoted.
9. The tenderer should supply along with his tender, the name of his bankers as well as the latest Income - Tax clearance certificate duly countersigned by the Income-Tax Officer of the Circle

concerned under the seal of his office, if required by the Purchaser.

10. The Purchaser reserves the right to place order on the successful tenderer for additional quantity up to 25% of the quantity offered by them at the rates quoted.

11. The authority of the person signing the tender, if called for, should be produced.

## TERMS & CONDITIONS OF TENDER

### 1. DEFINITIONS :

(a) The term Purchaser shall mean the President of India or his successors or assigns.

(b) The term Contractor shall mean, the person, firm or company with whom or with which the order for the supply of stores is placed and shall be deemed to include the Contractor's successors, representative, heirs, executors and administrators unless excluded by the Contract.

(c) The term Stores shall mean what the Contractor agrees to supply under the Contract as specified in the Purchase Order including erection of plants & machinery and subsequent testing, should such a condition is included in the Purchase Order.

d) The term

Purchase Order shall mean the communication signed on behalf of the Purchaser by an Officer duly authorized intimating the acceptance on behalf of the Purchaser on the terms and conditions mentioned or referred to in the said communication accepting the tender or offer of the Contractor for supply of stores or plant, machinery or equipment or part thereof.

### 2. PRICES:

Tender offering firm prices will be preferred. Where a price variation clause is insisted upon by a tenderer, quotation with a reasonable ceiling should be submitted. Such offers should invariably be supported by the base price taken into account at the time of tendering and also the formula for any such variation/s.

### 3. SECURITY DEPOSIT:

On acceptance of the tender, the Contractor shall, at the option of the Purchaser and within the period specified by him, deposit with him, in cash or in any other form as the Purchaser may determine, security deposit not exceeding three percent of the value of the Contract as the Purchaser shall specify. If the Contractor is called upon by the Purchaser to deposit, SECURITY and the Contractor fails to provide the security within the period specified, such failure shall constitute a breach of the Contract, and the Purchaser shall be entitled to make other arrangements for the re-purchase of the stores Contracted at the risk of the Contractor in terms of Sub-Clause (ii) and (iii) of clause 10(b) hereof and/or to recover from the Contractor, damages arising from such cancellation.

### 4. GUARANTEE & REPLACEMENT :

(a) The Contractor shall guarantee that the stores supplied shall comply fully with the specifications laid down, for material, workmanship and performance.

(b) For a period of twelve months after the acceptance of the stores, if any defects are discovered

therein or any defects therein found to have developed under proper use, arising from faulty stores design or workmanship, the Contractor shall remedy such defects at his own cost provided he is called upon to do so within a period of 14 months from the date of acceptance thereof by the purchaser who shall state in writing in what respect the stores or any part thereof are faulty.

(c) If, in the opinion of the purchaser, it becomes necessary to replace or renew any defective stores such replacement or renewal shall be made by the Contractor free of all costs to the purchaser, provided the notice informing the Contractor of the defect is given by the purchaser in this regard within the said period of 14 months from the date of acceptance thereof.

(d) Should the Contractor fail to rectify the defects, the purchaser shall have the right to reject or repair or replace at the cost of the Contractor the whole or any portion of the defective stores.

(e) The decision of the purchaser notwithstanding any prior approval or acceptance or inspection thereof on behalf of the purchaser, as to whether or not the stores supplied by the Contractor are defective or any defect has developed within the said period of 12 months or as to whether the nature of the defects requires renewal or replacement, shall be final, conclusive and binding on the Contractor.

(f) To fulfill guarantee conditions outlined in clause 4 (a) to (e) above, the Contractor shall, at the option of the purchaser, furnish a Bank Guarantee (as prescribed by the purchaser) from a Bank approved by the purchaser for an amount equivalent to 3% of the value of the Contract along with first shipment documents. On the performance and completion of the Contract in all respects, the Bank Guarantee will be returned to the Contractor without any interest.

(g) All the replacement stores shall also be guaranteed for a period of 12 months from the date of arrival of the stores at purchaser's site.

(h) Even while the 12 months guarantee applies to all stores, in case where a greater period is called for by our specifications then such a specification shall apply in such cases the period of 14 months referred to in Para 4 (b) & (c) shall be the asked for guarantee period plus two months.

#### 5. PACKING FORWARDING & INSURANCE :

The Contractor will be held responsible for the stores being sufficiently and properly packed for transport by rail, road, sea or air to withstand transit hazards and ensure safe arrival at the destination. The packing and marking of packages shall be done by and at the expense of the Contractor. The purchaser will not pay separately for transit insurance, all risks in transit being exclusively of the Contractor and the Purchaser shall pay only for such stores as are actually received in good condition in accordance with the Contract.

#### 6. DESPATCH :

The Contractor is responsible for obtaining a clear receipt from the Transport Authorities specifying the goods despatched. The consignment should be despatched with clear Railway Receipt/Lorry Receipt. If sent in any other mode, it shall be at the risk of the Contractor. Purchaser will take no responsibility for short deliveries or wrong supply of goods when the same are booked on 'said to contain' basis. Purchaser shall pay for only such stores as are actually received by them in accordance with the Contract.

#### 7. TEST CERTIFICATE :

Wherever required, test certificates should be sent along with the despatch documents.

## 8. ACCEPTANCE OF STORES:

(a) The stores shall be tendered by the Contractor for inspection at such places as may be specified by the purchaser at the Contractor's own risk, expense and cost.

(b) It is expressly agreed that the acceptance of the stores Contracted for, is subject to final approval by the purchaser, whose decision shall be final.

(c) If, in the opinion of the purchaser, all or any of the stores do not meet the performance or quality requirements specified in the Purchase Order, they may be either rejected or accepted at a price to be fixed by the purchaser and his decision as to rejection and the prices to be fixed shall be final and binding on the Contractor.

(d) If the whole or any part of the stores supplied are rejected in accordance with Clause No. 8 (c) above, the purchaser shall be at liberty, with or without notice to the Contractor, to purchase in the open market at the expense of the Contractor stores meeting the necessary performance and quality Contracted for in place of those rejected, provided that either the purchase, or the agreement to purchase, from another supplier is made within six months from the date of rejection of the stores as aforesaid.

## 9. REJECTED STORES:

Rejected stores will remain at destination at the Contractor's risk and responsibility. If instructions for their disposal are not received from the Contractor within a period of 14 days from the date of receipt of the advice of rejection, the purchaser or his representative has, at his discretion, the right to scrap or sell or consign the rejected stores to Contractor's address at the Contractor's entire risk and expense, freight being payable by the Contractor at actuals.

## 10. DELIVERY:

(a) The time for and the date of delivery of the stores stipulated in the Purchase Order shall be deemed to be the essence of the Contract and delivery must be completed on or before the specified dates.

(b) Should the Contractor fail to deliver the stores or any consignment thereof within the period prescribed for such delivery, the purchaser shall be entitled at his option either.

(i) to recover from the Contractor as agreed liquidated damages and not by way of penalty, a sum of 0.5% per week of the price of any stores which the Contractor has failed to deliver as aforesaid or during which the delivery of such store may be in arrears subject to a minimum of 10%, or

(ii) to purchase from elsewhere, without notice to the Contractor on the account and at the risk of the Contractor, the stores not delivered or others of a similar description (where others exactly complying with the particulars, are not, in the opinion of the purchaser, readily procurable, such opinion being final) without cancelling the Contract in respect of the consignment (s) not yet due for delivery, or

(iii) to cancel the Contract or a portion thereof and if so desired to purchase or authorise the purchase of stores not so delivered or others of a similar description (where others exactly if complying with the particulars are not, in the opinion of the purchaser, readily procurable, such opinion final) at the risk and cost of the Contractor.

In the event of action being taken under sub-clause (ii) & (iii) of clause 10 (b) above, the Contractor shall be liable for any loss which the purchaser may sustain on that account, provided that the re-purchase or if there is an agreement to repurchase then such agreement is made within six months

from the date of such failure. But the Contractor shall not be entitled to any gain on such re-purchase made against default. The manner and method of such re-purchase shall be at the discretion of the purchaser, whose decision shall be final. It shall not be necessary for the purchaser to serve a notice of such re-purchase on the defaulting Contractor. This right shall be without prejudice to the right of the purchaser to recover damages for breach of Contract by the Contractor.

#### 11. EXTENSION OF TIME :

As soon as it is apparent that the Contract dates cannot be adhered to, an application shall be sent by the Contractor to the purchaser. If failure, on the part of the Contractor, to deliver the stores in proper time shall have arisen from any cause which the purchaser may admit as reasonable ground for an extension of the time (and his decision shall be final) he may allow such additional time as he considers it to be justified by circumstances, of the case without prejudice to the purchaser's right to recover liquidated damages under clause 10 thereof.

#### 12. ERECTION OF PLANT & MACHINERY :

Wherever erection of a plant or machinery is the responsibility of the Contractor as per the terms of the Contract and in case the Contractor fails to carry out the erection as and when called upon to do so within the period specified by the purchaser, the purchaser shall have the right to get the erection done through any source of his choice. In such an event, the Contractor shall be liable to bear any additional expenditure that the purchaser is liable to incur towards erection. The Contractor shall, however, not be entitled to any gain due to such an action by the purchaser.

#### 13. PAYMENT :

Contractor's bill will be passed for payment only after the stores have been received, inspected and accepted by the Purchaser.

#### 14. MODE OF PAYMENT :

Normally payment will be made for the accepted stores within 30 days from the date of receipt of the materials.

#### 15. RECOVERY OF SUM DUE:

Whenever any claim for the payment of, whether liquidated or not, money arising out of or under this Contract against the Contractor, the purchaser shall be entitled to recover such sum by appropriating in part or whole, the security deposited by the Contractor, if a security is taken against the Contract. In the event of the security being insufficient or if no security has been taken from the Contractor, then the balance or the total sum recoverable as the case may be, shall be deducted from any sum then due or which at any time thereafter may become due to the Contractor under this or any other Contract with the purchaser. Should this sum be not sufficient to cover the full amount recoverable, the Contractor shall pay to the purchaser on demand the remaining balance due. Similarly, if the purchaser has or makes any claim, whether liquidated or not, against the Contractor under any other Contract with the purchaser, the payment of all moneys payable under the Contract to the Contractor including the security deposit shall be withheld till such claims of the purchaser are finally adjudicated upon and paid by the Contractor.

#### 16. INDEMNITY :

The Contractor shall warrant and be deemed to have warranted that all stores supplied against this Contract are free and clean of infringement of any Patent, Copyright or Trademark, and shall at all times indemnify the purchaser against all claims which may be made in respect of the stores for





supplier, the same shall not be deemed to have been accepted by the Purchaser, unless specific written acceptance thereof is obtained.

#### 19. SECURITY FOR PURCHASE OF MATERIALS :

Successful tenderer will have to furnish in the form of a bank guarantee or any other form as called for by the purchaser towards adequate security for the materials and properties provided by the Purchaser for the due execution of the Contract.

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## 2. GENERAL TERMS & CONDITONS (WITH WARRANTY)

1. 10.Security deposit : You should submit Bank Guarantee (Rs.200/- stamp paper) for 3% order value (DOS:PM:09 format enclosed) from a Nationalised/Scheduled bank valid for 2 months beyond the date of completion of order along with order acknowledgement. This security deposit without any interest thereon shall be returned to the Contractor on successful completion of the contract or shall be adjusted/forfeited against non-fulfillment of any of the contractual obligations.

2. 11.Warranty: Warranty should be indicated in the quotation if applicable

3. 12.Performance Bank Guarantee: You shall furnish performance Bank Guarantee in Rs.200/-non judicial stamp paper from a Nationalized/Scheduled Bank Equivalent to 3% of the order value which shall be valid beyond 2 months from the expiry of warranty/guarantee period.

4. 13.We would like to have more than one source of supply and the final orders will be given accordingly to the qualified bidders.

5. 16. VSSC-CMSE has a right to cancel the tender without assigning any reason etc.

6. 17. If you are unable to submit offer, the same may be communicated to us before the due date.

7. 18. "If any of the bidders submit any forged or false documents along with the tender, such tenders will be summarily rejected and such bidders will be blacklisted for all future tenders."

8. 19. All Tax invoices issued by suppliers/Service providers on or after July 01,2017 shall invariably bear their GST Registration No.(GSTIN) applicable GST rates and HSN Code. In the absence of which, the invoices shall not be processed for payment.

9. 2.Please keep & confirm the offer validity minimum 90 days from the date of opening of tender.

10. 3.GST extra as applicable as per HSN code. Specify HSN code with applicable GST in your

quotation.

11. 6.Delivery term: Our standard delivery term is FOR : CMSE-VSSC. In case of Ex- Works, please indicate packing, forwarding & freight charges up to VSSC, separately. (For more details please see Form No. 19/20/21/22/ 23 attached)

12. 8.In order to avail of the benefits extended to by Govt. of India to the Micro and Small Sectors, please submit attested copy of the valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre / UdyogAdhar/ NSIC Registration Certification along with your offer.

13. 9.Liquidated damages: The delivery period quoted by you and stipulated in the Purchase Order shall be deemed to be the essence of the order and delivery must be completed not later than the dates specified therein as otherwise VSSC shall have the right to recover a sum @ 0.5% of the order value per week/part of a week or 0.5%of the value of the stores for which the delivery is delayed for each week of delay, as the case may be, subject to a maximum of 10% of the order value.

14. (b) Validity of Registration: Registration should be valid at the time of submission of bids and should be valid at the time of placement of order.

15. (c) Any false declaration and non-compliance of the above would be a ground for immediate rejection of offer or termination of the contract and further legal action in accordance with the laws

16. General Conditions:

1.Payment: Our standard payment term is 100% within 30 days on receipt and acceptance of the item at our site .

3. Please attach your offer in pdf document

## C. Bid Templates

### C.1 Technical Bid - Supply and Installation of Mobile Workstations for Laser Tracker and Close Range Photogrammetry Systems

#### 1. COMPUTER WORKSTATION - SUPPLY & INSTALLATION OF MOBILE WORKSTATION FOR LTS AND CRP SYSTEMS

##### Item specifications for COMPUTER WORKSTATION

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	SUPPLY AND INSTALLATION OF MOBILE WORKSTATION	TECHNICAL SPECIFICATION, TERMS AND CONDITIONS	Yes / No / Explain		

[Document : Tech Spec & Compliance chart](#)

##### Common Specifications (Applicable for all items)

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	SUPPLY & INSTALLATION OF MOBILE WORKSTATION FOR LASER TRACKER AND CLOSE RANGE PHOTOGRAMMETRY SYSTEMS	AS PER TECHNICAL SPECIFICATION, TERMS AND CONDITIONS	Yes / No / Explain		

##### Supporting Documents required from Vendor

1. TECHNICAL SPECIFICATION, TERMS AND CONDITIONS, PROFORMA FOR TECHNICAL COMPLIANCE CHART ATTACHED AS ANNEXURE-1 & 2

2. This is a two part tender, Technical & Commercial Part (Part-I) and Price Part (Part-II) shall be submitted separately.

5 additional documents can be uploaded by the vendor

## C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	TECHNICAL SPECIFICATION, TERMS AND CONDITIONS, PROFORMA FOR TECHNICAL COMPLAINEE CHART ATTACHED AS ANNEXURE-1 & 2	Yes / No / Explain	
2	Delivery Period	Yes / No / Explain	
3	Delivery Terms	Yes / No / Explain	
4	In case of Ex-Works, please indicate packing, forwarding & freight charges up to VSSC, separately	Yes / No / Explain	
5	Liquidated Damage - As detailed in Annexure	Yes / No / Explain	
6	Taxes and Duties if any	Yes / No / Explain	
7	Payment Terms [ within 30 days after receipt and acceptance of item for indigenous]	Yes / No / Explain	
8	Warranty -one year	Yes / No / Explain	
9	Performance Bank Guarantee - 3% order value	Yes / No / Explain	
10	Security Deposit (Where ever the offer value is Rs 5.00 )-You should submit Security Deposit @3% of order value in the form of insurance Security Bonds, Account Payee Demand Drafts, Fixed Deposit Receipt, Bank Guarantee (Rs.200/- stamp paper) in the prescribed format (DOS:PM:07) from a Nationalized/ Scheduled Bank valid for 2 Months beyond the date of completion of order obligation along with order acknowledgement. Documentary proof of Online payment also acceptable as Security Deposit. This security deposit without any interest thereon shall be returned to the Supplier on successful completion of the Purchase Order or shall be adjusted/forfeited against non-fulfillment of any of the contractual obligations.	Yes / No / Explain	
11	Port of Despatch & Mode of despatch	Yes / No / Explain	

12	Quote Validity : Minimum 180 days [for two part].	Yes / No / Explain	
13	Name and Address to Which order to be placed. Please include contact details like mobile no. and email id	Yes / No / Explain	
14	Please confirm whether you can comply with all the technical specification as states in Annexure.	Yes / No / Explain	
15	Any other conditions	Yes / No / Explain	

### C.3 Price Bid

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Remark
1	COMPUTER WORKSTATION - SUPPLY & INSTALLATION OF MOBILE WORKSTATION FOR LTS AND CRP SYSTEMS	2.00 Nos.		-		

### Common charges (Applicable for all items)

<b>P&amp;F (Amount)</b>	
<b>Freight (Amount)</b>	
<b>Discount (Amount)</b>	
<b>Any Other Charges ( Amount)</b>	