

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
VIKRAM SARABHAI SPACE CENTRE (VSSC)
THIRUVANANTHAPURAM**

**Tender for ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO
PRINT i4 PRINTER AS PER ANNEXURE-1**

Bids to be submitted online

Tender No.: VSSC/PURCHASE UNIT-IV (MVIT)/VS202400636701 dated 06-11-2024

A. Tender Details

Tender No :	VSSC/PURCHASE UNIT-IV (MVIT)/VS202400636701
Tender Date :	06-11-2024
Tender Classification:	SERVICES
Purchase Entity :	PURCHASE UNIT-IV (MVIT)
Centre :	VIKRAM SARABHAI SPACE CENTRE (VSSC)

ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER AS PER ANNEXURE-1

Please quote as per the following terms and conditions before the due date. Clarifications, if any shall be sought before the clarification date mentioned below. Last minute clarification on tender/extension of due date of tender will not be entertained.

Quotation shall be submitted online [only] complying the specified schedule with technical specifications, including datasheets, pamphlets, catalogues etc.

If a vendor is not able to submit bid against this tender due to any reason, such vendor is requested to post their REGRET message in the e procurement portal with clear reasons or email to sps0_mv1t_pur@vssc.gov.in. Non-submission of bids without regrets will be viewed seriously.

A.1 Tender Schedule

Bid Submission Start Date :	06-11-2024 12:00
Bid Clarification Due Date :	15-11-2024 10:00
Bid Submission Due Date :	03-12-2024 15:00
Bid Opening Date :	03-12-2024 15:15

B. Tender Attachments

NA

Instructions To Vendors

1. PROFORMA FOR TERMS AND CONDITIONS OF TENDER where the indent value is < 2.00 lakhs for indigenous stores items

1. (a) Prices are required to be quoted according to the units indicated in the Price Bid Template. When quotations are given in terms of units other than those specified in the tender form, relationship between the two systems of unit must be furnished.
2. Arbitration: In the event of any dispute or difference arising under these terms & conditions or any condition contained in the Purchase Order or in connection with this Contract. (except as to any matter the decision of which is specially provided for by these conditions), the same shall be dealt with in accordance with the provisions of Arbitration and Conciliation Act, 1996 along with the provisions of the Arbitration and Conciliation (Amendment) Act, 2015 or any other enactment made by Government of India.
3. (b) Packing and Forwarding : The Contractor will be held responsible for the stores being sufficiently and properly packed for transport by rail, road, sea or air, to withstand transit hazards and ensure safe arrival at the destination. The packing and marking of packages shall be done by and at the expense to the Contractor.
4. Goods and Service Tax and/or other duties/levies, where legally leviable and intended to be claimed, should be distinctly shown separately in the Price Bid Template.
5. Guarantee: Wherever mentioned, the stores offered should be guaranteed for a minimum period of twelve months or any other period as mentioned, against defective stores design, operation or manufacture. For defects noticed during the guarantee period, replacement/repair should be arranged free of cost within a reasonable period of such notification. In cases where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
6. Payment terms are full payment within 30 days from the date of receipt and acceptance of material ordered. Our Bankers are State Bank of India, Branch, Thumba (place).
7. Price quoted should be on the basis of FOR, VSSC, Thiruvananthapuram/delivery at site. The Purchaser will not pay separately for transit insurance, and the risk and cost during transit shall be exclusively the responsibility of the Contractor and the purchaser shall pay only for such stores as are

actually received in good condition in accordance with the Contract.

8. Quotation should be valid for at least 60 days from the date of opening of the tender.

9. Specifications: Stores offered should strictly conform to Purchaser's specifications. Deviations, if any, shall be clearly indicated by the tenderer in his quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary, along with the quotation. Test certificate, wherever necessary, should be forwarded along with supplies. Wherever options are called for in our specifications, the tenderer should address all such options, wherever specifically mentioned by us, and the tenderer could suggest changes to specifications with appropriate response for the same. Even in such case, the tenderer should state why he cannot meet our specification/s and why he is suggesting the change.

10. The Contractor shall at all times indemnify the Purchaser against all claims which may be in respect of the stores for infringement of any right protected by Patent, Registration or design or Trade Mark and shall take all risks of accidents or damage which may cause a failure of the supply from whatever causes arising and the entire responsibility for the sufficiency of all means used by him for the fulfilment of the Contract.

11. The Purchaser reserves the right to accept or reject any quotation fully or partly without assigning any reason therefore.

12. The time for and the date of delivery of the stores stipulated in the Purchase Order shall be deemed to be the essence of the Contract and delivery must be completed not later than the date specified therein, and failure to do so, without adequate justification, may involve cancellation of the Contract at the discretion of the Purchaser

13. Where counter terms and conditions/printed or cyclostyled conditions of sale have been offered by the tenders, the same shall not be deemed to have been accepted by the Purchaser unless the Purchaser's specific written acceptance thereof is obtained.

2. Please go through the tender enquiry specification before quoting.

1. Only Class-I and Class-II Local suppliers as per Make in India Policy are eligible to participate in the bid.

2. Foreign vendors are not permitted to quote.

3. The percentage of Local content should be specifically mentioned in the offer, without which it will be summarily rejected.

4. Preference will be given to Class-I Local Supplier and in their absence, Class-II Local Suppliers will be considered.

5. GST No: Our Goods and Service Tax Registration No 32AAAGV0026J1ZL.

6. GSTIN Rate and HSN Code: Vendors registered under GST shall mention their GSTIN applicable

rate and HSN code wherever necessary as per GST Law.

7.Delivery of the item should be made as per commercial terms attached in the tender.

8.Wherever supply, installation, commissioning & training is involved, the bidders shall clearly specify the delivery period for supply of items, time required for installation & commissioning etc.

9.Security Deposit (SD): SD will be applicable if the Purchase Order value is above Rs 5 lakhs. SD at the rate of 3 per cent of order value to be submitted in the form of Bank Guarantee valid till successful completion of PO or Contract if awarded.

10.Warranty / Guarantee & replacement: Our requirement of warranty / Guarantee is as given in the Commercial conditions for this tender.

11.Performance Bank Guarantee (PBG): PBG @ 3% of order value to be submitted in the form of Bank Guarantee from a Scheduled Bank, valid till successful completion of all contractual obligations, including the warranty period, in case PO/Contract is awarded.

12.Consolidated SD cum PBG: If both SD and PBG are applicable, a Consolidated SD cum PBG for 3% order value can be submitted in the form of Bank Guarantee from a Scheduled Bank, valid till successful completion of all contractual obligations, including the warranty period

13.Liquidated Damages Clause (LD): The delivery period should be realistic. The delivery period so quoted and mentioned in the order is the essence of the PO or Contract. In case of delay in delivery of material as per the delivery schedule LD at 0.5 per cent per week or part thereof on the undelivered portion subject to a maximum of 10 per cent of the contract value shall be levied Wherever installation and commissioning are also involved the supply will be deemed to have been completed only when the entire Stores is supplied, installed and accepted.

14.LD, SD / Warranty / PBG clauses are mandatory and offer without acceptance of these clauses will not be considered for evaluation.

15.Delivery terms: Our standard delivery term is FOR VSSC Trivandrum. In case any vendors offer delivery term of Ex-Works, Packing and Forwarding charges, if any, should be indicated separately either as a percentage of the quoted rate or as a lumpsum amount.

16.Payment Terms: Our standard payment term is 100 per cent within 30 days of receipt and acceptance of Stores at our site for indigenous orders and Sight Draft or Wire Transfer or Irrevocable LC (without confirmation) for foreign orders. The Bank charges shall be to respective Accounts.

17.All registered MSME vendors are requested to provide their Registration and Ownership details.

18.Vendors may please note that MSMEs are not exempted from the submission of Security Deposit.

19.Vendors shall provide the name address email ID and contact number of authorised official in order to contact in case of need.

20.If any vendor submits forged or false documents along with their bids, the offer of such vendors will be summarily rejected and such bidders will be blacklisted for all future tenders.

21.Tenders are not transferable and in case any vendor is not interested or able to submit their tenders such vendors may send their regret letter.

22.Wherein PFMS Number is not available, please provide IFSC Code Bank Details etc and upload Copy of Personalized cheque leaf in the name of the Purchase Vendor or NEFT Mandate form duly endorsed by the Bank of the Vendor.

23.Copy of latest filed tax returns

24.Details of registration Number, PAN Card, GST, TIN, NSIC, MSME registration etc.

- 25.The address of registered site works / workshop / etc.
- 26.Last minute clarification on tender will not be entertained.
- 27.PO will be placed on technically and commercially suitable lowest offer basis and VSSC reserves the right to split the order on L1 basis.
- 28.VSSC has the right to cancel the tender without assigning any reason thereof.
- 29.Our Bankers: State Bank of India, Thumba Branch, ISRO PO, Trivandrum 695022.
- 30.The POs shall be split among the vendors on respective L1 basis.
- 31.We are partially exempted from payment of IGST and eligible for paying IGST at 5per cent In line with Notification No. 01/2017-Central Tax (Rate) dated 28-06-2017, as amended by Notification No. 06/2018-Central Tax (Rate) dated 25-01-2018 and Notification No. 24/2018 Central Tax (Rate) dated 31-12-2018 and corresponding SGST Rate Notifications, GST rate for the goods at Sl. No. 243 B: Scientific and technical instruments, apparatus, equipment, accessories, parts, components, spares, tools, mock up and modules, raw material and consumable required for Launch Vehicles and Satellites and Payloads is 2.5% CGST and 2.5% SGST. IGST is charged at 5 % in terms of Notification No. 01/2017-IGST dated 28-06-2017 as amended by Notification No. 07/2018 IGST dated 25-01-2018 and Notification No. 25/2018 IGST dated 31-12-2018, necessary IGST/CGST/SGST concession certificate shall be issued.
- 32.The percentage reconsideration shall be based on guidelines issued by Govt. of India, from time to time.

CONDITIONS FOR BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA

- 1.Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. Competent Authority for the purpose shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)
- 2.Validity of Registration: Vendors should have a Valid Registration at the time of submission of bids till execution of order. Bidders shall submit the copy of Valid Registration made with DPIIT along with the tenders mandatorily, without which the offer will be treated as invalid.
- 3.Three types of model certifications are given below. All the bidders shall submit the certification (whichever is applicable) along with their quote for our verification.

i.Model Certificate for Tenders (For Transitional Cases)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered.

ii.Model Certificate for Tenders

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in

this regard and is eligible to be considered.

iii. Model Certificates for Tenders for Work involving possibility of sub-contracting

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contracting from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contract from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.

4. Any false declaration and non-compliance of the above would be ground for immediate rejection of offer or termination of the contract and further legal action in accordance with the laws.

C. Bid Templates

C.1 Technical Bid - ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER AS PER ANNEXURE-1

1. ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER

Item specifications for ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER		-		

Document : [ANNEXURE-1](#)

Common Specifications (Applicable for all items)

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER AS PER ANNEXURE-1		-		

Supporting Documents required from Vendor

5 additional documents can be uploaded by the vendor

C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	SUPPLY THROUGH MVIT STORES VALIAMALA	Yes / No / Explain	
2	Liquidated Damages(L/D clause @ 0.5% subject to maximum 10% of the order value is applicable beyond the promised delivery schedule.)	Yes / No / Explain	
3	Delivery Term: FOR, VSSC	Yes / No / Explain	
4	Quote Validity: Minimum 90 days	Yes / No / Explain	
5	Delivery Period :	Yes / No / Explain	
6	Payment Term: 100% payment within 30 days after the successful completion of work.	Yes / No / Explain	
7	Taxes & Other Charges if any:	Yes / No / Explain	
8	Definitions: A supplier or service provider, whose goods, services or works offered for procurement, has local content: a) equal to more than 50%: Class-I local supplier, b) More than 20% but less than 50%, Class-II local supplier c) Less than or equal to 20%, Non local supplier. Mention your category.	Yes / No / Explain	
9	Local content means the amount of value added in India (i.e. indigenous items/services added in the offered products/services/works) be the total value of the item offered (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties/IGST) as a proportion of the total value (excluding net domestic indirect taxes), in percent. Indicate extent of Minimum Local Content in offered product/service and location of such value additions.	Yes / No / Explain	

10	The Class-I & II local supplier should provide a Self Certification along with your offer in PDF format indicating that the item offered meets the minimum local content as called for in the tender as mentioned above and provide the % of local content along with details of the location(s) at which the local value addition is made. In case of two part tenders, it is mandatory to indicate compliance to MLC (minimum local content) in technical bid itself. Confirm attachment of Self declaration along with the offer.	Yes / No / Explain	
11	PO ordering address with Name and contact details of sales person concerned (email and ph. No.) Bank details: Bank name , IFSC Code, Account No. Etc Copy of latest filed tax returns Details of registration, PAN card, NSIC, MSME, GST, TIN etc.	Yes / No / Explain	
12	Any other terms:	Yes / No / Explain	

C.3 Price Bid

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Remark
1	ONE TIME MAINTENANCE AND SERVICE OF ROWE ECO PRINT i4 PRINTER	1.00 Nos.		-		

Common charges (Applicable for all items)

Freight charge	
P&F Charges	